

MINUTES OF THE EXECUTIVE SESSION FOR  
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
HELD ON **JULY 20, 2020** AT 10:00AM – Via ZOOM Video Conferencing

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1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
  - The initiation of litigation, pending litigation, or written notice of threatened litigation.
2. The following persons were in attendance at the Executive Session:

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**PRESENT**

Maurice G. Mabon, President, *via conference call*  
Ola V. Morris, Secretary, *via conference call*  
Daniel F. Vicari, Executive Director, *via Zoom Video Conferencing*  
Vern E. White, Director of Administration, *via Zoom Video Conferencing*  
Tony Walker, Attorney, *via Zoom Video Conferencing*

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**ABSENT**

Charles G. Peller, Jr., Vice President  
Charles W. Jackson, Jr., Member

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3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
    - Collective bargaining.
    - Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, “litigation” includes any judicial action or administrative law proceeding under federal or state law.
    - For discussion of records classified as confidential by state or federal statute.

**GARY SANITARY DISTRICT  
BOARD OF COMMISSIONERS**

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**Maurice G. Mabon, President**

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**Ola V. Morris, Secretary**

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MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **JULY 20, 2020**

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**BOARD OF COMMISSIONERS MEETING**

**DATE:** Monday, July 20, 2020  
**TIME:** 11:00AM  
**LOCATION:** Video / Tele Conferencing

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

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**BOARD MEMBERS PRESENT via**

<b>Video Conferencing</b>	<b>Tele-Conferencing</b>
Tramel Raggs	Maurice G. Mabon Ola V. Morris Charles G. Peller, Jr.

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**ABSENT MEMBERS**

Charles W. Jackson, Jr.

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**OTHERS PRESENT via**

<b>Video Conferencing</b>	<b>Tele-Conferencing</b>
Tony Walker Daniel F. Vicari Vern E. White	

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**OTHERS ABSENT**

**Attendee Titling:**

*Maurice G. Mabon, President*

*Charles G. Peller, Jr., Vice-President*

*Ola V. Morris, Secretary/Treasurer*

*Tramel Raggs, Jr., Member*

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*Tony Walker, Attorney*

*Daniel F. Vicari, Executive Director*

*Vern E. White, Director of Administration*

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**ZOOM**  
<https://us02web.zoom.us/j/83378711592>  
**Meeting ID: 833 7871 1592**

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**Call to Order:** 11:04 AM by Commissioner Mabon

As this meeting was conducted via Video/Tele-Conferencing, no action was taken for the Pledge of Allegiance. Commissioner Mabon began the Meeting with Roll Call. He then certified that prior to the July 20, 2020 Board Meeting, there was an Executive Session held and there was nothing discussed in the Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with the Indiana Statues, there were no final votes held during the Executive Session. Commissioner Mabon asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.



**1. MINUTES**

As per the Minutes of the July 6, 2020 Regular Board Meeting, Commissioner Mabon called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Minutes of the Executive Session Items and the Regular Board Meeting Minutes of July 6, 2020 with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Peller and passed without dissent.

The vote: Four (4)-Ayes / Zero (0)-No

**2. NEW BUSINESS**

**2a. A Motion to Approve GSD's Payroll Earnings for Period Ending: June 8, 2020 through June 21, 2020, in the amount of \$242,327.63.**

*Overview:* Director of Administration Vern White asked for the Board's approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2a.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2a. Commissioner Peller gave the motion to approve. The motion for approval of the GSD's Payroll Earnings (June 8, 2020 through June 21, 2020) was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**2b. A Motion to Approve GSD Resolution No. SD20-11, Authorizing and Transferring Funds From GSD Equipment Replacement (435) Investment Account to GSD Equipment Replacement (435) Non-Investment Account.**

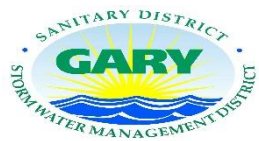
*Overview:* Director of Administration Vern White stated funds are required from GSD Investment Account 435 to the GSD Non-Investment 435 Account to supplement expenses. Currently, there is \$6.5 Million in the Investment Account and \$1.8 Million in the Non-Investment Account. Transferring the funds will ensure there are adequate funds to cover current Claims payable from Fund 435.

Director of Administration Vern White recommended approval of GSD Agenda Item 2b.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2b. Commissioner Peller gave the motion to approve. The motion to Approve GSD Resolution No. SD20-11, Authorizing and Transferring Funds From GSD Equipment Replacement (435) Investment Account to GSD Equipment Replacement (435) Non-Investment Account was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**2c. A Motion to Approve an Agreement between the Department of the Army and Gary Sanitary District for Design and Construction Assistance for the Section 219 - 13th Avenue Sewer Replacement Project.**



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**Overview:** Executive Director Vicari stated the scope of work relative to this project is estimated to be approximately 2,000 feet of 42-Inch Cast-In-Place concrete pipe, along 13<sup>th</sup> Avenue, between Roosevelt Street and Grant Street.

There was a sewer collapse at said location in the past winter. During the investigation stage, the piping was discovered to be in very bad shape – to the point of crumpling at the touch. It was discovered that the Department of the Army had Section 219 funds available for replacement. The true cost of the project will be made available once the Bids are out (in August 2020). There is a 75/25 grant match on this project – with the Department of the Army being the Project’s owner; with GSD’s costs being estimated at \$600,000.00. An agreement must be in place with the Department of the Army prior to the project going out for Bid.

Executive Director Vicari recommended approval of GSD Agenda Item 2c.

Commissioner Mabon called for the Board’s pleasure with respect to approving GSD Agenda Item 2c. Commissioner Peller gave the motion to approve. The motion to Approve an Agreement between the Department of the Army and Gary Sanitary District for Design and Construction Assistance for the Section 219 – 13th Avenue Sewer Replacement Project was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**2d. A Motion to Approve an Agreement between the Department of the Army and Gary Sanitary District for the Design and Construction Assistance for the Section 219 – GSD Water Treatment Plant Upgrades Project.**

**Overview:** Executive Director Vicari stated this will be 75/25 grant match project. GSD’s current grit facilities have reached the end of useful life. The Department of the Army has Section 219 funding available for this project. This project will involve new HVAC upgrades, new raw sewerage grit pump piping, grit classifier and toppers and electrical gear. This project’s cost is roughly \$2.5 Million. An agreement must be in place with the Department of the Army prior to the project going out for Bid.

Executive Director Vicari recommended approval of GSD Agenda Item 2d.

Commissioner Mabon called for the Board’s pleasure with respect to approving GSD Agenda Item 2d. Commissioner Peller gave the motion to approve. The motion to Approve an Agreement between the Department of the Army and Gary Sanitary District for Design and Construction Assistance for the Design and Construction Assistance for the Section 219 – GSD Water Treatment Plant Upgrades Project was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No



**2e. A Motion to Approve a Memorandum of Understanding (MOU) by and between Spectacle Gary Holdings, LLC and Gary Sanitary District for the design and construction of a new Sewerage Discharge Pumping Station at 27<sup>th</sup> & Calhoun Street.**

Overview: Executive Director Vicari stated the Casino will be located at 27<sup>th</sup> & Burr Street. There is an existing pumping station at 27<sup>th</sup> & Calhoun Street. During the past wet weather events, it has been discovered there was not enough capacity at the station to manage the flows (from the Black Oak area and the Casino). A design has been developed for a brand new sewerage station to accommodate said flows from the area. The new station will be outfitted with a screening facility and forcemains (under the Borman expressway). IDEM is currently reviewing the design so that a Construction Permit can be issued. An INDOT Permit has been received to bore underneath the expressway. The Casino has agreed to accept our design and reimburse us for our Construction Phase Engineering Services via the referenced MOU.

Executive Director Vicari recommended approval of GSD Agenda Item 2e.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2e. Commissioner Peller gave the motion to approve. The motion to Approve a Memorandum of Understanding by and between Spectacle Gary Holdings, LLC and Gary Sanitary District for the design and construction of a new Sewerage Discharge Pumping Station at 27<sup>th</sup> & Calhoun Street was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes/Zero (0)-No

**2f. A Motion to Approve Task Order No. 36 to the Master Services Agreement between American Structurepoint, Inc. and the Gary Sanitary District for the Construction Phase Services of a new Sewerage Discharge Pumping Station at 27<sup>th</sup> & Calhoun Street, in an amount not-to-exceed \$153,328.00.**

Overview: Executive Director Vicari stated Agenda Item 2f relates to the new Sewerage Pumping Station at 27<sup>th</sup> & Calhoun Street. The Construction Phase Services of Task Order 36 will ensure the Pumping Station will be built to GSD's standards and specifications.

Executive Director Vicari recommended approval of GSD Agenda Item 2f.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2f. Commissioner Peller gave the motion to approve. The motion to Approve Task Order No. 36 to the Master Services Agreement between American Structurepoint, Inc. and the Gary Sanitary District at 27<sup>th</sup> & Calhoun Street was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes/Zero (0)-No

**2g. A Motion to Approve Rescinding a Partial Notice of Award to Schepel Buick-GMC for the Purchase of a 2019 GMC Sierra 3500 HD 4x4 Utility Work Truck.**



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Overview: Executive Director Vicari stated GSD has been awaiting the arrival for a new 2019 GMC Utility Work Truck for over 18 months to no avail. The supplier has been unable to provide GSD with the vehicle as it is unavailable.

Executive Director Vicari recommended approval of GSD Agenda Item 2g.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2g. Commissioner Peller gave the motion to approve. The motion to Approve Rescinding a Partial Notice of Award to Schepel Buick-GMC for the Purchase of a 2019 GMC Sierra 3500 HD 4xx4 Utility Work Truck was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes/Zero (0)-No

**2h. A Motion to Approve an Award of Bid to Lake Shore Ford for the Purchase of a 2020 F-250 Crew Cab Utility Work Truck, in an amount not-to-exceed \$46,437.00.**

Overview: Executive Director Vicari stated as GMC has been unavailable to provide us with the Utility Work Truck referenced as Agenda Item 2g, we sought the assistance of another vehicle dealer to supply us with a Utility Work Truck – which in this instance is similar to the GMC, but is a Ford model and pricing is approximately \$6,000 cheaper. This new vehicle will be assigned to our Lift Station Department.

Executive Director Vicari recommended approval of GSD Agenda Item 2h.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2h. Commissioner Peller gave the motion to approve. The motion to Approve an Award of Bid to Lake Shore Ford for the Purchase of a 2020 F-250 Crew Cab Utility Work Truck was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes/Zero (0)-No

Note: Purchasing is also subject to whomever is the low bidder on the State QPA pricing – currently it is Ford.

**2i. A Motion to Approve Change Order No. 1 to Rieth-Riley Construction Co. for the GSD Roadway Rehabilitation & Parking Lot Improvements Project (GSD Project No. SD18-06).**

Overview: Executive Director Vicari stated when the final quantities for this project were given, there was a credit savings to GSD of \$29,941.58.

Executive Director Vicari recommended approval of GSD Agenda Item 2i.



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Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2i. Commissioner Peller gave the motion to approve. The motion to Approve Change Order No. 1 to Rieth-Riley Construction Co. for the GSD Roadway Rehabilitation & Parking Lot Improvements Project was seconded by Commissioner Morris and passed/approved.  
The vote: Four (4)-Ayes/Zero (0)-No

**2j. A Motion to Approve the Certificate of Final of Completion and the Release of Retainage to Rieth-Riley Construction Co. for the GSD Roadway Rehabilitation & Parking Lot Improvements Project (GSD Project No. SD18-o6).**

Overview: Executive Director Vicari all aspects of this project have been completed (walk-thrus, punch-list items, final inspections, etc), therefore, release of retainage and final completion are recommended.

Executive Director Vicari recommended approval of GSD Agenda Item 2j.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2j. Commissioner Peller gave the motion to approve. The motion to Approve the Certificate of Final Completion and the Release of Retainage to Rieth-Riley Construction Co

**2k. A Motion to Approve an Award of Bid to Alex Metz Sewers, Inc. for the Sanitary Sewer Replacement at the vicinity of 1128 Matthews Street, in an amount not-to-exceed \$33,100.00.**

Overview: Executive Director Vicari stated there was a sewer collapse at the vicinity of said location. Bids were solicited from 17 contractors; with responses/bids received from four (4) responses, with Gary-based Alex Metz Sewers, Inc. being the lowest responsive, responsible bidder.

Executive Director Vicari recommended approval of GSD Agenda Item 2k.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2k. Commissioner Peller gave the motion to approve. The motion to Approve an Award of Bid to Alex Metz Sewers, Inc. for the Sanitary Sewer Replacement at the vicinity of 1128 Matthews Street was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes/Zero (0)-No

**3. CLAIMS**

**3a. GSD Claims Numbers: 2262 thru 2431, in the amount of \$2,176,456.71.**

Overview: Director of Administration Vern White recommended approval and ratification of the GSD Claims.

Commissioner Mabon called for the Board pleasure with respect to approving GSD Agenda Item 3a. Commissioner Peller gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2262 thru 2431 was seconded by Commissioner Morris and passed/approved.





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The vote: Four (4)-Ayes / Zero (0)-No

**4. INFORMATION UPDATES**

Tammi Davis provided the Board with an update of Activity for the Compliance Department:

- GSD is working to add components to Mayor Prince's March 2020 Executive Order of Procurement to include VBEs, Veteran Owned Businesses.
- Dealing with vendors who are non-compliance will be addressed in the new procurement policy.
- Ms. Davis has been nominated as a Northwest Indiana Influential Woman.

**5. DISCUSSION**

There were no Discussion Items.

**6. REQUEST TO SPEAK**

There was no one present requesting to speak.

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 11:58AM

ADOPTED BY THE BOARD DURING THE MEETING ON:

08/03/2020

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**Maurice G. Mabon, President**

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**Ola V. Morris, Secretary**

**BOARD OF COMMISSIONERS**

Maurice G. Mabon, President  
Charles G. Peller, Jr., Vice-President  
Ola V. Morris, Secretary  
Charles W. Jackson, Jr., Member  
Tramel Raggs, Member





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