



MINUTES OF THE EXECUTIVE SESSION FOR  
**GARY SANITARY DISTRICT BOARD OF COMMISSIONERS**  
 HELD ON **JANUARY 21, 2021** AT 2:00PM – Via ZOOM Video Conferencing

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1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
  - The initiation of litigation, pending litigation, or written notice of threatened litigation.
2. The following persons were in attendance at the Executive Session:

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**PRESENT**

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**ABSENT**

	via Conf. Call	via Zoom Video
Maurice G. Mabon, President	√	
Charles G. Peller, Jr., Vice President	√	
Ola V. Morris, Secretary		√
Charles W. Jackson, Jr., Member		√
Darnail Lyles, Member		√
Daniel F. Vicari, Executive Director		√
Tony Walker, Attorney		√
Jerome Foster, Finance Manager		√

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3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
    - Collective Bargaining
    - The initiation of litigation, pending litigation, or written notice of threatened litigation
    - The purchase or lease of real property by the governing body up to the time a contract, or option to purchase or lease is executed by the parties
    - Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

**GARY SANITARY DISTRICT  
 BOARD OF COMMISSIONERS**

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**Maurice G. Mabon, President**

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**Ola V. Morris, Secretary**

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MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON JANUARY 20, 2021

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**BOARD OF COMMISSIONERS MEETING**

**DATE:** Wednesday, January 20, 2021  
**TIME:** 2:00PM  
**LOCATION:** Video / Tele Conferencing

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

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**BOARD MEMBERS PRESENT via**

<b>Video Conferencing</b>	<b>Tele-Conferencing</b>
Ola V. Morris Charles W. Jackson, Jr. Darnail Lyles	Maurice G. Mabon Charles G. Peller, Jr.

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**ABSENT MEMBERS**

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**OTHERS PRESENT via**

<b>Video Conferencing</b>	<b>Tele-Conferencing</b>
Tony Walker Daniel F. Vicari Jerome Foster	

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**OTHERS ABSENT**

**Attendee Titling:**

*Maurice G. Mabon, President*  
*Charles G. Peller, Jr., Vice-President*  
*Ola V. Morris, Secretary/Treasurer*  
*Charles W. Jackson, Jr., Member*  
*Darnail Lyles, Member*

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*Tony Walker, Attorney*  
*Daniel F. Vicari, Executive Director*  
*Jerome Foster, Finance Manager*

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**ZOOM**  
<https://us02web.zoom.us/j/6677681093>  
**Meeting ID: 667 768 1093**

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**Call to Order:** 2:02 PM by Commissioner Mabon

As this meeting was conducted via Video/Tele-Conferencing, no action was taken for the Pledge of Allegiance. Commissioner Mabon began the Meeting with Roll Call. He then certified that prior to the January 20, 2021 Board Meeting, there was an Executive Session held. Commissioner Mabon asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **JANUARY 20, 2021**

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**1. MINUTES**

As per the Minutes of the December 21, 2020 Regular Board Meeting, Commissioner Mabon called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Minutes of the Executive Session Items and the Regular Board Meeting Minutes of December 21, 2020 with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Jackson and passed without dissent.

The vote: Four (4)-Ayes / One (1)-Abstention (Lyles)

**2. NEW BUSINESS**

**2a. A Motion to Approve GSD's Payroll Earnings for Period Ending: November 23, 2020 through December 6, 2020, in the amount of \$399,017.54.**

Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as Agenda Item 2a.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2a. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: November 23, 2020 through December 6, 2020 was seconded by Commissioner Morris and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2b. A Motion to Approve GSD Resolution No.: SD21-01, Approving Revisions and Amendments to the Supplement to the Gary Sanitary District Personnel Policy (Previously Approved as GSD Resolution No.: SD20-13).**

*Overview:* Executive Director Vicari stated the Coronavirus Aid, Relief, and Economic Security (CARES) ACT has expired, therefore GSD is no longer required to supplement an employee's leave (up to 80 Hours). An employee who needs time off for Covid-19 related issues (self and/or family) must use hours from their PTO Bank. If said employee does not have sufficient hours in their PTO Bank, they may borrow hours. If an employee travels out-of-state (Red states), said employee must quarantine ten (10) days following said travel prior to returning to work at GSD.

Executive Director Vicari recommended approval of GSD Agenda Item 2b.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2b. Commissioner Jackson gave the motion to approve. The motion to Approve GSD Resolution GSD Resolution No.: SD21-01, Approving Revisions and Amendments to the Supplement to the Gary Sanitary District Personnel Policy (Previously Approved as GSD Resolution No.: SD20-13) was seconded by Commissioner Morris and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



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**2c. A Motion to Approve an Award of Bid to Flow-Technics, Inc., for the Sole-Source Purchase of a Replacement Pump for the 15th Avenue & Clay Street Pumping Station, in an amount not-to-exceed \$45,625.00.**

Overview: Executive Director Vicari stated the No. 3 Pump at the 15<sup>th</sup> & Clay Pump Station is burned out. GSD does not have said pump in stock/shelved and would like to have one in stock. Flow-Technics, Inc. is the Sole-Source vendor for the pump. Said repair will be done in-house.

Executive Director Vicari recommended approval of GSD Agenda Item 2c.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2c. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to Flow-Technics, Inc., for the Sole-Source Purchase of a Replacement Pump for the 15th Avenue & Clay Street Pumping Station was seconded by Commissioner Peller and passed/approved.  
The vote: Five (5)-Ayes / Zero (0)-No

**3. CLAIMS**

**3a. GSD Claims Numbers: 1 thru 166, in the amount of \$1,973,254.08**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Commissioner Mabon called for the Board pleasure with respect to approving GSD Agenda Item 3a. Commissioner Jackson gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 1 thru 166 was seconded by Commissioner Peller and passed/approved.  
The vote: Five (5)-Ayes / Zero (0)-No

**4. INFORMATION UPDATES**

**4a. Plant Superintendent**

Rhonda Anderson, Plant Superintendent, provided the Board with Plant/Maintenance Updates:

- Energy Efficiency Program
- Operations
  - Semi-Annual Superintendent's Report
- Major Projects
  - Aeration Improvement Project
  - Grit Improvement Project
- Maintenance
  - Filter cell rehab
  - Primary Tanks #5 and #6 skimmers
  - Flow meter calibration
  - The north GBT sludge pump
  - The west RAS north pump was repaired



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**4b. Construction Activity Updates**

As Eric Tonk, Engineer, was on vacation, no Construction Activity updates were given.

Executive Director Vicari took this time to extend Congratulations to GSD Employee Jabez Anderson (Engineer In Training) on obtaining his State of Indiana Professional Engineer (PE) License/Status.

**4c. Compliance Department Updates**

Tammi Davis, Compliance Manager, provided the Board with Compliance Updates:

- Looking to start using the Global Project Tracking Systems (GPTS) software for Compliance Spending.

**5. DISCUSSION**

There were not discussion items.

**6. REQUEST TO SPEAK**

There was no one present requesting to speak.

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 2:43PM

ADOPTED BY THE BOARD DURING THE MEETING ON:

**BOARD OF COMMISSIONERS**



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **JANUARY 20, 2021**

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02/01/2021

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**Maurice G. Mabon, President**

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**Ola V. Morris, Secretary**

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Maurice G. Mabon, President  
Charles G. Peller, Jr., Vice-President  
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