



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **OCTOBER 19, 2020**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, October 19, 2020
TIME: 11:00AM
LOCATION: Video / Tele Conferencing

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT via

Video Conferencing	Tele-Conferencing
Ola V. Morris Charles W. Jackson, Jr. Tramel Raggs	Maurice G. Mabon Charles G. Peller, Jr.

ABSENT MEMBERS

OTHERS PRESENT via

Video Conferencing	Tele-Conferencing
Tony Walker Daniel F. Vicari Jerome Foster	

OTHERS ABSENT

Attendee Titling:

Maurice G. Mabon, President
Charles G. Peller, Jr., Vice-President
Ola V. Morris, Secretary/Treasurer
Charles W. Jackson, Jr., Member
Tramel Raggs, Jr., Member

Tony Walker, Attorney
Daniel F. Vicari, Executive Director
Jerome Foster, Acting Finance Manager

ZOOM
<https://us02web.zoom.us/j/6677681093>
Meeting ID: 667 768 1093

Call to Order: 11:07 AM by Commissioner Mabon

As this meeting was conducted via Video/Tele-Conferencing, no action was taken for the Pledge of Allegiance. Commissioner Mabon began the Meeting with Roll Call. He then certified that prior to the October 19, 2020 Board Meeting, **THERE WAS NO EXECUTIVE SESSION HELD.** Commissioner Mabon asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.



1. MINUTES

As per the Minutes of the October 5, 2020 Regular Board Meeting, Commissioner Mabon called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Minutes of the Executive Session Items and the Regular Board Meeting Minutes of October 5, 2020 with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Peller and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2a. A Motion to Approve GSD's Payroll Earnings for Period Ending: September 14, 2020 through September 27, 2020, in the amount of \$229,528.87.

Acting Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as Agenda Item 2a.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2a. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: September 14, 2020 through September 27, 2020 was seconded by Commissioner Peller and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2b. A Motion to Approve an Award of Bid to Pro Pump, Inc., for the Repair of the Modified East RAS Pump, in an amount not-to-exceed \$40,971.00.

Overview: Executive Director Vicari stated the pump in question is a Return Activated Sludge Pump for the Modified System. Three (3) Contractors submitted bids to rebuild the pump; with Gary-Based Pro Pump, Inc. being the lowest responsible, responsive bidder.

Executive Director Vicari recommended approval of GSD Agenda Item 2b.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2b. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to Pro Pump, Inc., for the Repair of the Modified East RAS Pump was seconded by Commissioner Morris and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2c. A Motion to Approve Contract Amendment No. 1 for the Contract Services Agreement by and between Gary Sanitary District and Rostech, Inc.

Overview: Executive Director Vicari stated the Rostech Inc. the Amendment will allow Rostech to provide a "turn-key" approach to the billing software going live (tentative for May 2021). It also will allow for staff training, testing, transfer of customer data, etc. The original contract amount was



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **OCTOBER 19, 2020**

approved at \$90,000; Amendment No. 1 is to not exceed \$30,000 (which amounts to \$150/per hour at approximately 200 hours for implementation/comp

Executive Director Vicari recommended approval of GSD Agenda Item 2c.

Commissioner Mabon asked if there was any discussion to be had regarding this matter. Commissioner Raggs stated he is very glad the billing software is moving forward as it is vital to GSD's forward financial health to have a modernized billing system in place.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2c. Commissioner Raggs gave the motion to approve. The motion to Approve Contract Amendment No. 1 for the Contract Services Agreement by and between Gary Sanitary District and Rostech, Inc. was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2d. A Motion to Approve an Award of Bid to E.C. Babilla, Inc., for the South Aeration Gallery Roof Replacement Project (GSD Project No. SD20-01), in an amount not-to-exceed \$436,587.00.

Overview: Executive Director Vicari stated said building has a membrane roof. The concrete decking will be replaced, along with the membrane roofing, the replacement of the mechanicals hanging from the roof and the roofing drainage features. Gary-based E.C. Babilla, Inc. was the sole bidder. This Project is eligible for payment from our Equipment Replacement Fund (435).

Executive Director Vicari recommended approval of GSD Agenda Item 2d.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2d. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to E.C. Babilla, Inc., for the South Aeration Gallery Roof Replacement Project (GSD Project No. SD20-01) was seconded by Commissioner Peller and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2e. A Motion to Approve Change Order No. 1 to E.C. Babilla, Inc., for the South Aeration Gallery Roof Replacement Project (GSD Project No. SD20-01), in a DEDUCT AMOUNT of \$37,400.00.

Overview: Executive Director Vicari stated a meeting was held with E.C. Babilla, Inc. there were Value Engineering items suggested for the project.

Executive Director Vicari recommended approval of GSD Agenda Item 2e.

Commissioner Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2e. Commissioner Jackson gave the motion to approve. The motion to Approve Change Order No. 1 to E.C. Babilla, Inc., for the South Aeration Gallery Roof Replacement Project was seconded by Commissioner Peller and passed/approved.



The vote: Five (5)-Ayes / Zero (0)-No

2f. A Motion to Approve an Agreement by and between the City of Gary, Indiana, Northern Indiana Commuter Transportation District (NICTD) and the Gary Sanitary District for the Construction of the Rail Project.

Overview: Executive Director Vicari stated the Rail Project is also referenced as the Double Tracking Project. Relocation and double-tracking is being added at the Miller NICTD station that impacts two (2) major sewers (54” combined sewer and a 36” sanitary sewer). Negotiations have been conducted satisfactorily as the understanding is in place that GSD’s sewer flows will not be compromised. NICTD will be the paying entity for said relocation of the sewers.

Executive Director Vicari recommended approval of GSD Agenda Item 2f.

Commissioner Mabon called for the Board’s pleasure with respect to approving GSD Agenda Item 2f. Commissioner Jackson gave the motion to approve. The motion to Approve an Agreement by and between the City of Gary, Indiana, NICTD and Gary Sanitary District for the Construction of the Rail Project was seconded by Commissioner Peller and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3a. GSD Claims Numbers: 3316 thru 3467, in the amount of \$1,247,782.41

Overview: Acting Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Commissioner Mabon called for the Board pleasure with respect to approving GSD Agenda Item 3a. Commissioner Morris gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 3316 thru 3467 was seconded by Commissioner Peller and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4a. Plant Superintendent

Rhonda Anderson, Plant Superintendent, provided the Board with plant updates:

Overview:

- **2020 Challenges**
 - Blower Building Flood
 - 14” Air Pipe Rupture
 - Blower Failure
 - RAS Valves
 - Operations’ Vacancies
 - High Flows
 - Low Flows



Plant Superintendent – continuation ...

- **Planned Projects**
 - Aeration Improvement
 - Boiler Replacement
 - Grit System Improvement
- **Operations**
 - Staffing
 - Operator Education
- **Maintenance**
 - Contact Chambers
 - Intermediate Clarifiers
 - Control House #1 Digester
 - Transfer Pumps
- **Safety**
 - Forklift Training
 - COVID-19 precautions

4b. Construction Activity Updates

Eric Tonk provided the Board with Construction Activity updates:

Overview:

- Lake Street Road Construction
 - Project is near completion – punch list items to be completed.
- Horace Mann Area Sewer Rehabilitation Project
 - Project is near completion – there are repairs to be done by the Contractor.
- New Administration Building Roof Replacement
 - Project is underway. The old roof is currently being torn away prior to new material install.
- 29th Avenue & Calhoun Street Lift Station
 - NIPSCO has energized the new electrical feed. Precast structures have been fabricated and are ready to ship. Wellpoints for the dewatering system are being done.
- 13th & Avenue Sewer Replacement Project
 - Bids were received and are being reviewed

4c. Compliance Department Updates

Tammi Davis provided the Board with Compliance Activity updates:

Overview:

- No Project is in compliance with hiring 2/3 Gary Residents, per trade
- Request to Board for the purchase/use of Certified Payroll Software
- Forms have been completed for the Specifications Manual
 - Collaborating with Attorney Tony Walker on the subject of accountability for non-compliant contractors.



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON OCTOBER 19, 2020

5. DISCUSSION

There were no discussion items.

6. REQUEST TO SPEAK

There was no one present requesting to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:14PM

ADOPTED BY THE BOARD DURING THE MEETING ON:

11/02/2020

Maurice G. Mabon, President

Ola V. Morris, Secretary

BOARD OF COMMISSIONERS

Maurice G. Mabon, President
Charles G. Peller, Jr., Vice-President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Tramel Raggs, Member