



MINUTES OF THE EXECUTIVE SESSION FOR
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
HELD ON **OCTOBER 3, 2022** AT 10:00AM

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:

- Collective Bargaining
- Implementation of security systems
- Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

2. The following persons were in attendance at the Executive Session:

PRESENT

Daniel F. Vicari, President
 Maurice G. Mabon, Vice President
 Ola V. Morris, Secretary
 Charles W. Jackson, Jr., Member
 Darnail Lyles, Member

ABSENT

OTHER INVITED ATTENDEES

Charles G. Peller, Jr., Executive Director
 Tony Walker, Attorney
 Jerome Foster, Finance Manager
 Mayor Jerome A. Prince

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.

- Collective Bargaining
- Implementation of security systems
- Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

**GARY SANITARY DISTRICT
BOARD OF COMMISSIONERS**

DocuSigned by:
Daniel F. Vicari
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Daniel F. Vicari, President

DocuSigned by:
Ola V. Morris
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Ola V. Morris, Secretary



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **OCTOBER 3, 2022**

BOARD OF COMMISSIONERS MEETING

DATE: <u>Monday, October 3, 2022</u>	TYPE: <u>Regular Meeting</u>
TIME: <u>11:00AM</u>	NOTICE PROVIDED IN ADVANCE: <u>YES</u>
LOCATION: <u>In-Person, Boardroom</u>	QUORUM: <u>YES</u>

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Tony Walker, Attorney
Jerome Foster, Finance Manager
Jerome A. Prince, Mayor

OTHERS ABSENT

I. Call to Order: 11:17AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the October 3, 2022 Board Meeting, there was an Executive Session and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with the Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.

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Chairman Vicari introduced Mayor Prince prior to the start of the meeting.

Mayor Prince stated that he is aware that GSD will be preparing its 2023 Budget and GSD's Union Employees haven't been compensated and/or received and adequate raises since Year 2010. He further stated he would like GSD's Board to work at bring Union Employees pay to a level consistent with other inline employees across the State of Indiana.

1. MINUTES

As per the Regular Meeting Minutes of the September 23, 2022 Meeting, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Regular Meeting Minutes of the September 23, 2022 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: August 29, 2022 through September 11, 2022, in the amount of \$218,513.75.

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: August 29, 2022 through September 11, 2022 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (4)-Ayes / Zero (0)-No

2.2 A Motion to Approve Amendment No. 5 to Task Order No. 37 of the Master Services Agreement between CDM Smith, Inc. and Gary Sanitary District for Construction Services for the Grit Dewatering Improvements Project, in an amount not-to-exceed \$76,400.00.

Overview: Executive Director Peller stated Amendment No. 5 for Task Order No. 37 pertains to the GSD Grit Dewatering Project. The Contractor for the Project continues to be delayed in work completion to have met the February 4, 2022 substantial completion date. Additional Construction Consulting Hours are needed by CDM Smith. Amendment No. 5 will add 15 additional weeks at 24 hours per week. CDM Smith will also add 80 additional hours for office services including submittal review, RFIs, O&M manual reviews and contractor coordination.



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Matt Bednarski of CDM Smith, Inc. stated the Contractor has been put on notice, via ACOE, that gives the Contractor 10 days to meet the end of the contract terms. The Contractor is being charged with Liquidated Damages (at approx. of \$1800/day) for each day the contract has drawn on since the initial February 4, 2022 substantial completion date. By way of the Liquidated Damages, GSD will be given a portion of the funds recouped from the Contractor.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Jackson gave the motion to approve. The motion to Approve Amendment No. 5 to Task Order No. 37 of the Master Services Agreement between CM Smith, Inc., and Gary Sanitary District for Construction Services for the Grit Dewatering Improvements Project was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve Task Order No. 49 to the Master Services Agreement between CDM Smith, Inc. and Gary Sanitary District for Construction Services for the Human Machine Interface (HMI) Project, in an amount not-to-exceed \$227,600.00.

Overview: Executive Director Peller stated an Award of Bid was granted to Wunderlich-Malec Services at the September 23, 2022 for the HMI Project. CDM Smith, Inc. will serve as GSD's Consulting Engineers for the Project. Task Order No. 49 will cover two (2) tasks: Front End Coordination and Extended Bidding Support; and Construction Services.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Mabon gave the motion to approve. The motion to Approve Task Order No. 49 to the Master Services Agreement between CDM Smith, Inc., and Gary Sanitary District for Construction Services for the Human Machine Interface (HMI) Project was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.4 A Motion to Approve an Award of Bid to Gariup Construction Company for the Sanitary Sewer Repair at the vicinity of 551 Vermont Street, in an amount not-to-exceed \$43,700.00.

Overview: Executive Director Peller stated the existing main sewer has partially collapsed and is causing vehicle damage, loss of structural integrity and a large sinkhole is developing. Repair is necessary to prevent sanitary sewer overflow. The work will comprise of removing and replacement of pipe starting at Manhole 1637, going north towards Manhole 1636 and same from 1617, going south towards Manhole 1638. Manhole 1637 will be removed and replaced with four (4) foot diameter precast concrete manhole complete with approved rung ladder, casting and cover.

Quotes were solicited from 17 contractors; with three (3) contractors responding. Gariup Construction's bid was the lowest responsive, responsible bid.



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Commissioner Lyles asked if sewer jobs with concreting can be bid separately in an effort to give our local asphalt companies the opportunity to bid on work.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to Gariup Construction Company for the Sanitary Sewer Repair at the vicinity of 551 Vermont Street was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSD Claims Numbers: 2663 thru 2828, in the amount of \$1,437,100.69

Overview: Finance Manager Jerome Foster recommended approval and ratification of GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2662 thru 2828 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities:

- Major Projects
 - Aeration Project
 - Grit Project
- Operations
- Maintenance
 - Secondary clarifier #23 was cleaned, the updraft tubes repaired, the rubber seals on the troughs replaced, and the tank is back in service.
 - The north drainage pump in West RAS was rebuilt by GSD maintenance staff.
- Safety
 - Protect Yourself From Amputation

4.2 Construction Activity Updates

Eric Tonk, Engineer, provided an overview of current Construction Activities:

- Aeration System Improvements Project
 - Replacement of bearings with specialty grease is on-going
 - Replacement of bearings and testing vibrations of pumps
- Grit Improvements Project
 - Current work: Completion of pipe installation for the East Grit System. Completion of electrical wiring for the East Grit System and Dumpster Panel. Replacement of



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East and West Grit Pumps after volute failure. Pump housing has been ordered – ETA 4 weeks out

- Planned work: Replacement of impeller shafts and installation of baked motors. Demo existing pipe. Finalize HVAC installation. Field Testing as required.
- 27th & Chase Street Pump Station Force Main Replacement Project
 - Current work: Grimmer is finishing up the boring pit and Midwest Mole will be on-site to bore the casing piping – approx. 10 feet per day.
 - Planned work: Continue the installation of casing pipe.
- Relocation of 54-Inch sewer for NICTD Double Track
 - Sewer has been relocated successfully
- Relocation of 36-Inch sewer for NICTD Double Track
 - Repairs to leaking joints have been completed and sewer has been relocated successfully.

4.3 **Community Engagement Activities**

Todd McCain provided an overview of current activities:

- Working on Project Blue Collar – a specific school within City of Gary –(Public or Charter) approx. 20 students to participate in the Pre-Apprentice Carpenters Trade Program
- Tri-Electronics – Not in compliance with hiring practices

4.4 **Human Resources**

Kara Burns provided the Board with an update:

- Leadership Training Sessions will be held on October 5 and October 19
- Breast Cancer Awareness Week will be October 17 – October 21
- Emergency Contact Forms have been requested from all GSD Staff
- Two (2) Operators In Training were hired

4.5 **American Structurepoint, LLC**

In Chris Murphy's absence, Jim Czarnik provided an update on the status of projects:

1. **27th & Chase Street Force Main Project:**

Jim Czarnik:

Phase 2 (Bidding) has been delayed by ACOE to December, 2022 due to staffing issues
Design completion is expected by March 2023 (from 22nd to 19th)

4.6 **CDM Smith, Inc.**

Matthew Bednarski, of CDM Smith, Inc. provided an update on the status of project:

1. **Grit Project:**

Have been unsuccessful in responding to comments on the matter relative to the pipe support.

2. **15th & Clay Lift Station:**

Scheduling at 10% design meeting for next week.



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5. DISCUSSION

There were no discussion items.

6. REQUEST TO SPEAK

There were no requests to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:15PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

10/17/2022

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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