



MINUTES OF THE EXECUTIVE SESSION FOR  
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
SEPTEMBER 23, 2022

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Note: No Executive Session was held prior to the start of the September 23, 2022 GSD Board Meeting.



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **SEPTEMBER 23, 2022**

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**BOARD OF COMMISSIONERS MEETING**

**DATE:** Friday, September 23, 2022  
**TIME:** 11:00AM  
**LOCATION:** In-Person, Boardroom

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

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**BOARD MEMBERS PRESENT**

Daniel F. Vicari, President  
Maurice G. Mabon, Vice President  
Ola V. Morris, Secretary  
Charles W. Jackson, Jr., Member

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**ABSENT MEMBERS**

Darnail Lyles, Member

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**OTHERS PRESENT**

Charles G. Peller, Jr., Executive Director  
Jewell Harris, Jr., Attorney  
Jerome Foster, Finance Manager

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**OTHERS ABSENT**

Tony Walker, Attorney

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**I. Call to Order: 11:31AM by Chairman Vicari**

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the September 23, 2022 Board Meeting, there was NO Executive Session held.

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**1. MINUTES**

As per the Regular Meeting Minutes of the September 7, 2022 Meeting, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Regular Meeting Minutes of the September 7, 2022 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Four (4)-Ayes / Zero (0)-No

**2. NEW BUSINESS**

**2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: August 1, 2022 through August 14, 2022, in the amount of \$224,837.77.**

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: August 1, 2022 through August 14, 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**2.2 A Motion to Approve GSD's Payroll Earnings for Period Ending: August 15, 2022 through August 28, 2022, in the amount of \$219,774.17.**

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: August 15, 2022 through August 28, 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

**2.3 A Motion to Approve an Award of Bid to Wunderlich-Malec Services, Inc., for the Human Machine Interface (HMI) Replacement Project, GSD Project No.SD22-01, in an amount not-to-exceed \$968,000.00.**

Overview: Paul Anderson (GSD Project Lead) and Michael Watkins (CDM Smith) were called upon to provide an overview of the HMI Replacement Project:

Paul Anderson stated GSD is in need of an updated device (hardware/software) application that will enable the GSD Operators and Plant Superintendent to access and engage the Supervisory Control and Data Acquisition (SCADA) system in real-time. The current product being used was last updated in 2014 and GSD is now three (3) software versions behind; and vendor support for the



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system is lacking. By replacing the HMI product, maintenance and support can be offered as close as Hammond, Indiana.

*Question:* Commissioner Jackson asked if there is in-house staff to be trained to operate the new HMI system.

*Response:* Paul Anderson stated there was one (1) in-house staffer working with the HMI system, however, said employee left GSD earlier this year. Paul Anderson further stated how he wants GSD to have sufficient support for the HMI Replacement as he plans to look into retiring (did not specify when) and support will be a crucial to have.

Commissioner Mabon mentioned that various documents were missing from Wunderlich-Malec Services, Inc. bid document.

Chairman Vicari asked if Wunderlich-Malec Services, Inc. is approved at today's session, could Wunderlich supply GSD with the missing documents – which are (1) Contractors Financial Statement and (2) Non-Collusion Affidavit.

Michael Watkins stated Wunderlich-Malec Services, Inc. did not want to supply their financial information.

Attorney Harris stated it is not important to await the missing documents before awarding the bid, however a timeframe for submittal should be given to the vendor. If the vendor wishes not to supply their financial information, Wunderlich-Malec Services, Inc. can have their CPA to supply us with an affidavit reflecting their wherewithal status.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of Bid to Wunderlich-Malec Services, Inc., for the HMI Replacement Project was seconded by Commissioner Jackson and passed/approved.

**2.4 A Motion to Approve an Award of Bid to Pro-Pump, Inc., for the Emergency Repair of the Center Pump in the West Return Activated Sludge (RAS) Building, in an amount not-to-exceed \$33,748.00.**

*Overview:* Executive Director Peller asked Rhonda Anderson to provide the Board with an overview.

Rhonda Anderson stated this repair is deemed an emergency as there is only one (1) working RAS pump and if there was a rain event with elevated levels, we would not have the capability to keep wastewater treated. Lead time is two (2) weeks.



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Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of Bid to Pro-Pump, Inc., for the Emergency Repair of the Center Pump in the West RAS Building was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

### 3. CLAIMS

#### 3.1 GSD Claims Numbers: 2616 thru 2662, in the amount of \$34,557.97

Overview: Finance Manager Jerome Foster stated the Claims List amount should be noted as \$34,557.97. (Note: Per J. Foster, the claims amount is low due to a clerical error in classing an invoice for GSWMD to GSD).

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2616 thru 2662 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

### 4. INFORMATION UPDATES

#### 4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities:

- Major Projects
  - Aeration Project - Still waiting on punch list items to be completed.
  - Grit Project – The grit pump motor is being evaluated to determine the extent of repairs that are necessary.
- Operations
- Maintenance
  - The North RAS Pump in the West RAS building was repaired by Pro-Pump and is back in service. Intermediate Tank #4 was cleaned, repairs were made, and it's back in service.
- Safety
  - Make Fall Protection a Top Priority

#### 4.2 Construction Activity Updates

Eric Tonk, Engineer, provided an overview of current Construction Activities:

- Aeration System Improvements Project
  - Replacement of bearings with specialty grease is on-going
- Grit Improvements Project
  - Completion of pipe installation for the East Grit System. Completion of electrical wiring for the East Grit System and Dumpster Panel. Replacement of East and West Grit Pumps after volute failure.
  - Planned work is: Painting of doors, frames, structural steel and piping. The motors for the grit pumps have been removed for inspection and awaiting evaluation.



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- 27<sup>th</sup> & Chase Street Pump Station Force Main Replacement Project
  - Grimmer is finishing the boring pit and Midwest Mole will be on-site to start boring the casing pipe.
- Relocation of 54-Inch sewer for NICTD Double Track
  - Installation of 54-Inch near 7<sup>th</sup> Avenue and South Shore Railroad Tracks. Connecting existing sewer to new sewers.
- Relocation of 36-Inch sewer for NICTD Double Track
  - Installation of Oakum Grout to repair leaking joints.

**4.3 Community Engagement Activities**

Todd McCain provided an overview of current activities:

- Working on Project Blue Collar – possible kickoff start in January 2023
- Will attend a Summit in Indianapolis concerning aviation careers for today's youth in October.
- Creating a GSD Newsletter

**4.4 Human Resources**

Kara Burns provided the Board with an update:

- Open Enrollment will be September 28<sup>th</sup>
- Breast Cancer Awareness
  - \*T-shirts will be ordered
  - \*Door decorating contest for Breast Cancer Awareness

**4.5 American Structurepoint, LLC**

Chris Murphy gave an update on the status of various projects:

1. **27<sup>th</sup> & Chase Street Force Main Project:**
  - Phase 2 (Bidding) has been delayed by ACOE to December, 2022 due to staffing issues
  - Assured that 2022 Funding will be available to start the project in 2023.

**4.6 CDM Smith, Inc.**

Matthew Bednarski was absent.

**5. DISCUSSION**

1. Commissioner Jackson suggested the Board Meetings sticks to the schedule of meetings being held on the regularly scheduled Monday or the alternate date of Wednesday.
2. Commissioner Morris stated she was excited about the programs referenced by Todd McCain.

**6. REQUEST TO SPEAK**

There were no requests to speak.

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 12:29PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

10/03/2022

DocuSigned by:

*Daniel F. Vicari*

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**Daniel F. Vicari, President**

DocuSigned by:

*Ola V. Morris*

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**Ola V. Morris, Secretary**

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