



MINUTES OF THE EXECUTIVE SESSION FOR  
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
HELD ON NOVEMBER 7, 2022 AT 10:00AM

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
  - Collective Bargaining
  - The initiation of litigation, pending litigation or written notice of threatened litigation
  - To discuss, prior to any determination, that individual's status as an employee

2. The following persons were in attendance at the Executive Session:

PRESENT

Daniel F. Vicari, President  
 Maurice G. Mabon, Vice President  
 Ola V. Morris, Secretary  
 Charles W. Jackson, Jr., Member  
 Darnail Lyles, Member

ABSENT

OTHER INVITED ATTENDEES

Charles G. Peller, Jr., Executive Director  
 Jewell Harris, Jr., Attorney  
 James B. Meyer, Attorney  
 Jerome Foster, Finance Manager

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
  - Collective Bargaining
  - The initiation of litigation, pending litigation or written notice of threatened litigation
  - To discuss, prior to any determination, that individual's status as an employee

**GARY SANITARY DISTRICT  
BOARD OF COMMISSIONERS**

DocuSigned by:

*Daniel F. Vicari*

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**Daniel F. Vicari, President**

DocuSigned by:

*Ola V. Morris*

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**Ola V. Morris, Secretary**



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON NOVEMBER 7, 2022

**BOARD OF COMMISSIONERS MEETING**

|                  |                                 |                                    |                        |
|------------------|---------------------------------|------------------------------------|------------------------|
| <b>DATE:</b>     | <u>Monday, November 7, 2022</u> | <b>TYPE:</b>                       | <u>Regular Meeting</u> |
| <b>TIME:</b>     | <u>11:00AM</u>                  | <b>NOTICE PROVIDED IN ADVANCE:</b> | <u>YES</u>             |
| <b>LOCATION:</b> | <u>In-Person, Boardroom</u>     | <b>QUORUM:</b>                     | <u>YES</u>             |

**BOARD MEMBERS PRESENT**

Daniel F. Vicari, President  
Maurice G. Vicari, Vice President  
Ola V. Morris, Secretary  
Charles W. Jackson, Jr., Member  
Darnail Lyles, Member

**ABSENT MEMBERS**

**OTHERS PRESENT**

Charles G. Peller, Jr., Executive Director  
Jewell Harris, Jr., Attorney  
Jerome Foster, Finance Manager

**OTHERS ABSENT**

**I. Call to Order: 11:39AM** by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the November 7, 2022 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with the Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.

**II. A Moment of Silence:**

Chairman Vicari requested a Moment of Silence in remembrance of Attorney Tony Walker, who passed away on October 26, 2022.

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MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
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**1. MINUTES**

As per the Regular Meeting Minutes of the October 17, 2022 Meeting, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Regular Meeting Minutes of the October 17, 2022 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Vicari and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

**2. NEW BUSINESS**

**2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: September 26, 2022 through October 9, 2022, in the amount of \$219,036.08.**

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: September 26, 2022 through October 9, 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2.2 A Motion to Approve GSD Resolution No.: SD22-11, Approving Revision and/or Amendment to the Gary Sanitary District Remote Meeting Participation Policy (previously approved as GSD Resolution No.:SD22-02).**

Overview: Attorney Harris stated GSD Resolution No.: SD22-11 amends GSD Resolution No.: SD22-02 to include to use of electronics or digital signatures by the Board as an acceptable means of executing documents on behalf of GSD. Any member of the Board who attends a meeting (virtually or in person) where a signature is required, GSD has authority to affix the electronic or digital signature on properly ratified or adopted items.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.: SD22-11, Approving Revision and/or Amendment to the Gary Sanitary District Remote Meeting Participation Policy was seconded by Commissioner Morris and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



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**2.3 A Motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for a Sanitary Sewer Repair at the vicinity of 426 Monroe Street, in an amount not-to-exceed \$99,700.00.**

*Overview:* Executive Director Peller stated the existing main sewer has partially collapsed causing structural integrity and a large depression in the alley with a sink hole being imminent. The work will comprise of: Removing and replacing exiting 15-inch diameter pipe with 15-inch diameter PVC SRD 35x ± 167-linear feet starting at Manhole No. 1473 going south to Manhole No. 1474 and resurfacing disturbed pavement.

Quotes were solicited from 17 contractors; with three responses:

- Alex Metz Sewers, Inc. (Gary based): \$ 99,700
- LGS Plumbing, Inc. (Crown Point based): \$114,610
- Gariup Construction (Gary based): No bid submitted

It is recommended that Gary-based Alex Metz Sewer, Inc., be award the bid as the lowest responsive, responsible bidder.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 426 Monroe Street was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2.4 A Motion to Approve an Award of Bid to Hasse Construction Company, Inc., for the Purchase and Installation of a Backflow Preventer, in an amount not-to-exceed \$123,870.00.**

*Overview:* Executive Director Peller stated Indiana American Water Company requested GSD to install a backflow preventer (at Headworks), under the authority of State regulations #327IAC8-10 (a minimum of 12 inches above ground that will not be subject to flooding, excessive heat or freezing).

Quotes were solicited and received from three (3) contractors:

- Hasse Construction (Calumet City, IL based): \$123,870
- Thieneman Construction (Westfield, IN based): \$144,000
- Gariup Construction (Gary, IN based): No bid submitted

It is recommended that Hasse Construction Co., be awarded the bid as the lowest responsive, responsible bidder.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of Bid to Hasse Construction Company, Inc., for the Purchase and Installation of a Backflow Preventer was seconded by Commissioner Morris and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
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**2.5 A Motion to Approve and Ratify awarding the Emergency Rebuild of the South RAS Pump (in the West RAS Building) to Pro-Pump, Inc., in an amount not-to-exceed \$32,000.00.**

*Overview:* Executive Director Peller the Worthington Sludge Pump / South RAS Pump (in West RAS building) underwent an emergency rebuild.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Mabon gave the motion to approve. The motion to Approve and Ratify awarding the Emergency Rebuild of the South RAS Pump (in West RAS building to Pro-Pump, Inc. was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**3. CLAIMS**

**3.1 GSD Claims Numbers: 2960 thru 3192, in the amount of \$1,769,251.93**

*Overview:* Finance Manager Jerome Foster recommended approval and ratification of GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2960 thru 3192 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**4. INFORMATION UPDATES**

**4.1 Plant Superintendent Updates**

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities

- The NWIOA October meeting was hosted by Michigan City Sanitary District where we heard technical presentations on "Tertiary Filtration for Low Phosphorus Limits", and "CSO Treatment Technologies". GSD will host the next meeting on December 8, 2022.
- IWEA LDI Panel
- **Major Projects**
  - Aeration Project
  - Grit Project Eric
- **Operations**
  - The September Discharge Monitoring Reports and Monthly Report of Operations were submitted to the EPA Central Data Exchange by the October 28, 2022 due date.
  - Rain event
- **Maintenance**
  - GSD staff winterized the sprinkler system.
  - The Center RAS Pump in West RAS was rebuilt and it is back in service.
- **Safety**
  - Carbon Monoxide Poisoning



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#### 4.2 Construction Activity Updates

Eric Tonk, Engineer, provided an overview of current Construction Activities:

- Aeration System Improvements Project
  - Replacement of bearings with specialty grease is on-going
  - Replacement of bearings and testing vibrations of pumps
- Grit Improvements Project
  - Current work: Completion of pipe installation for the East Grit System. Completion of electrical wiring for the East Grit System and Dumpster Panel. Replacement of West Grit Pumps Motor and Volute have been installed. Piping of the pump will be completed once the pipe support submittal has been approved.
  - Planned work: Replacement of impeller shafts and installation of baked motors for the East Grit Pump Station. Installation of pipe support. Finalize HVAC installation. Field Testing as required.
  - 27<sup>th</sup> & Chase Street Pump Station Force Main Replacement Project
    - Current work: Pipe has been installed under I-80/94. Installation of piping near 25<sup>th</sup> Avenue and connecting to existing live force main.
    - Planned work: Open cur installation of new force main from the north side of I-80/94 towards the connection point near 25<sup>th</sup> Avenue.

#### 4.3 Community Engagement Activities

Todd McCain provided an overview of current activities:

- 115 Gary, Indiana High School students attended the 2022 Aviation Conference in Indianapolis, October 15<sup>th</sup>.
- Local students will take a tour of the Gary/Chicago International Airport, November 16<sup>th</sup>.
- GSD will host a Plant Tour to East Chicago High School on November 30<sup>th</sup>
- Working on implementing an in-house GSD newsletter

#### 4.4 Human Resources

Kara Burns provided the Board with an update:

- There has been one (1) New Hire (Debra Anderson, Warehouse)
- There are still open positions
- 62 Employees attended the GSD Breast Cancer Event
- Open Enrollment will take place Dec. 1 - 14
- GSD Employment application to be revised to allow for resume uploading
- World Diabetes Day Seminar is scheduled for November 14, 2022

#### 4.5 American Structurepoint, LLC

Chris Murphy provided an update on the status of projects:

1. **27<sup>th</sup> & Chase Street Force Main Project:**
  - Phase 1 construction moving along
  - Phase 2 construction documents are ready for ACOE - - expected to bid December, 2022
  - Year 2022 Federal dollars have been approved for use in 2023.



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2. **15<sup>th</sup> Avenue – West (unfunded)**

Application to be reviewed by Northwest Indiana Regional Planning Commission (NIRPC) Will know the status of application by March 2023

3. **15<sup>th</sup> Avenue – East (funded)**

Right-of-way to be established. Contract to start in 2024 as INDOT has to review and approve prior to the start of the project.

4.6 **CDM Smith, Inc.**

Matthew Bednarski, of CDM Smith, Inc. provided an update on the status of project:

1. **HMI Replacement Project:**

Expect to receive Bond and Pre-Construction documents by end of November 2022.

2. **27<sup>th</sup> & Chase Street Pump Station Mechanical Screen Replacement:**

Project's Pre-Bid Meeting was held with nine (9) contractors in attendance.

Project bids due at 11/21/22 GSD Board Meeting.

5. **DISCUSSION**

There were no discussion items.

6. **REQUEST TO SPEAK**

i. Howard Hawkins:

Gary Indiana Resident asked the Board if GSD plans to re-open the 504 Customer Service Center for in-person payment processing.

Mr. Hawkins also informed the Board of the rude behavior of GSD's Customer Service staff when speaking over the phone.

ii. Adam McAlpine, McAlpine Consulting (and client Dr. Keith Ramsey):

Requested a meeting to discuss a right-of-way to be vacated at the vicinity immediately south of 8324-26 Indiana Boundary Road (lots 43-48) for the purpose of building new development (Miller Townhomes) for owners Dr. Keith Ramsey and Karl Ramsey. With consideration being taken regarding revised utility plan drawings.

**Executive Charles Peller, Jr., and GSD's Engineering Staff will meet with the parties in the upcoming week for further discussions.**

7. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 12:48PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

11/21/2022

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*Daniel F. Vicari*

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**Daniel F. Vicari, President**

DocuSigned by:

*Ola V. Morris*

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**Ola V. Morris, Secretary**

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