



MINUTES OF THE EXECUTIVE SESSION FOR
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
HELD ON NOVEMBER 21, 2022 AT 10:00AM

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
 - Collective Bargaining
 - The initiation of litigation, pending litigation or written notice of threatened litigation

2. The following persons were in attendance at the Executive Session:

PRESENT

Daniel F. Vicari, President, *remotely*
 Maurice G. Mabon, Vice President
 Ola V. Morris, Secretary
 Charles W. Jackson, Jr., Member
 Darnail Lyles, Member

ABSENT

OTHER INVITED ATTENDEES

Charles G. Peller, Jr., Executive Director
 Jewell Harris, Jr., Attorney
 Jerome Foster, Finance Manager

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
 - Collective Bargaining
 - The initiation of litigation, pending litigation or written notice of threatened litigation

**GARY SANITARY DISTRICT
BOARD OF COMMISSIONERS**

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
 REGULAR MEETING HELD ON NOVEMBER 21, 2022

BOARD OF COMMISSIONERS MEETING

DATE:	<u>Monday, November 21, 2022</u>	TYPE:	<u>Regular Meeting</u>
TIME:	<u>11:00AM</u>	NOTICE PROVIDED IN ADVANCE:	<u>YES</u>
LOCATION:	<u>In-Person, Boardroom</u>	QUORUM:	<u>YES</u>

BOARD MEMBERS PRESENT

Maurice G. Vicari, Vice President
 Ola V. Morris, Secretary
 Charles W. Jackson, Jr., Member
 Darnail Lyles, Member

ABSENT MEMBERS

Daniel F. Vicari, President

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
 Jewell Harris, Jr., Attorney
 Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:16AM by Chairman Mabon

Chairman Mabon began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the November 21, 2022 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with the Indiana Statues, there were no final votes held during the Executive Session. Chairman Mabon asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.

BID OPENING:

GSD Project No.: SD22-02, 27th & Chase Street Pump Station Mechanical Screen Replacement

1. F.H. Paschen, S.N. Nielsen & Associates, Inc., 2146 N. Karwick Road, Suite D, Michigan City, IN
 Bid Received: 11/21/22
 Bid Amount: \$1,319,625.00

2. Grimmer Construction, Inc., 2619 Main Street, Highland, IN
 Bid Received: 11/21/22
 Bid Amount: \$1,832,000.00



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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of the November 7, 2022 Meeting, Chairman Mabon called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the November 7, 2022 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Jackson and passed without dissent.

The vote: Four (4)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: October 10, 2022 through October 23, 2022, in the amount of \$220,118.30.

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Lyles gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: October 10, 2022 through October 23, 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.2 A Motion to Approve a Professional Services Contract between Gary Sanitary District and Harris Law Firm, PC for Professional Legal Services for the remainder of Year 2022.

Overview: Executive Director Peller recommended approval of granting a Contract to Harris Law Firm, PC.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Contract between Gary Sanitary District and Harris Law Firm, PC for Professional Legal Services was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.3 A Motion to Approve Task Order No. 50 to the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Engineering Consulting for the Update to the Financial Capability Assessment of GSD's Combined Sewer Overflow Long-Term Control Plan, in an amount not-to-exceed \$35,270.00.

Overview: Executive Director Peller stated CDM Smith, Inc., is proposing to update the Financial Capacity Analysis last conducted in 2012 with a partial update in 2019. This update will incorporate economic, demographic and financial data since the previous update as well as the asset



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management study and other key items. This update will be conducted in line with the most recent FCA guidance issued by EPA. The intent is to complete this assignment and be able to discuss with EPA in late January 2023.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Jackson gave the motion to approve. The motion to Approve Task Order No. 50 to the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Engineering Consulting for the Update to the Financial Capability Assessment of GSD's Combined Sewer Overflow Long-Term Control Plan was seconded by Commissioner Lyles and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.4 A Motion to Approve GSD Resolution No.: SD22-12, Approving Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District for Calendar Year 2021.

Overview: Finance Manager Jerome Foster stated the resolution is a requirement per the Indiana State Board of Accounts.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Resolution No.: SD22-12, Approving Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District for Calendar Year 2021 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.5 A Motion to Approve GSD Resolution No.: SD22-13, Approving Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District for Calendar Year 2022.

Overview: Finance Manager Jerome Foster stated the resolution is a requirement per the Indiana State Board of Accounts.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Resolution No.: SD22-13, Approving Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District for Calendar Year 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.6 A Motion to Approve Rescinding the Notice of Award issued to Hasse Construction (Awarded 11/7/2022) for the Purchase and Installation of a Backflow Preventer (approved amount not-to-exceed \$123,870.00).

Overview: Executive Director Peller stated at the November 7, 2022 Board Meeting, the Board awarded a bid to Hasse Construction to Install a Backflow Preventer (as per the authority of state regulations 327 IAC 8-10) in an amount not-to-exceed \$123,870. Hasse Construction originally bid the project – at stated price - to use Union Laborers for the pipe installation scope. It was later



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discovered that the job would call for the piping scope of work to be performed by pipefitters; not laborers. Hasse stated they could not perform the job at their quoted amount. To use pipefitters, Hasse stated their new bid amount would be \$148,248.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.6. Commissioner Lyles gave the motion to approve. The motion to Approve Rescinding the Notice of Award issued to Hasse Construction for the Purchase and Installation of a Backflow Preventer was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.7 A Motion to Approve a Notice of Award to Thieneman Construction Co. for the Purchase and Installation of a Backflow Preventer, in an amount not-to-exceed \$144,000.00.

Overview: Executive Director Peller stated as referenced in Item 2.6, Thieneman Construction's bid is now the lowest responsive, responsible bid. It is recommended that Thieneman Construction Co. be awarded the bid.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.7. Commissioner Lyles gave the motion to approve. The motion to Approve a Notice of Award to Thieneman Construction Co. for the Purchase and Installation of a Backflow Preventer was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.8 A Motion to Approve and Ratify awarding the Emergency Rebuild of the Center Pump (in East RAS Building) to American Precision Services, in an amount not-to-exceed \$29,530.00.

Overview: Executive Director Peller stated the Center Pump (in East RAS Building) was in need of an Emergency Rebuild.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.8. Commissioner Lyles gave the motion to approve. The motion to Approve and Ratify awarding the Emergency Rebuild of the Center Pump (in East RAS Building) to American Precision Services was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.9. A Motion to Approve Amendment No. 1 to Task Order No. 44 to the Master Services Agreement between Gary Sanitary District and American Structurepoint, Inc., for Engineering Consulting for the 27th & Chase Street Pump Station Force Main Replacement, Phase 2 Project, in an amount not-to-exceed \$49,800.00.

Overview: Executive Director Peller stated due to space constraints, the design of the force main replacement from 22nd Avenue to 19th Avenue for the project has been changed from including a new force main to providing a new sanitary sewer system. The Amendment will cover on-call engineering services.



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Jim Czarnik of American Structurepoint, Inc., stated moving forward, the Project will be split into two (2) parts -- One (1) part will be bid in January 2023; and the 50% design for the 2nd part to be bid in the Spring, 2023.

Chairman Mabon called for the Board's pleasure with respect to approving GSD Agenda Item 2.8. Commissioner Lyles gave the motion to approve. The motion to Approve and Ratify awarding the Emergency Rebuild of the Center Pump (in East RAS Building) to American Precision Services was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSD Claims Numbers: 3193 thru 3256, in the amount of \$646,329.43

Overview: Executive Director Charles Peller recommended approval and ratification of GSD Claims.

Chairman Mabon called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Jackson gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 3193 thru 3256 was seconded by Commissioner Morris and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

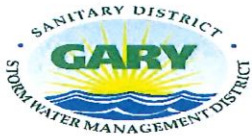
4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities

- Major Projects
 - Aeration Project – Contractors scheduled to be on site November 21, 2022.
 - Grit Project
 - Re-built grit pump motors were delivered and installed.
 - MCC Training with Master Mechanics and Electricians - Thursday November 17, 2022
 - MAU Exhaust /Split Unit Training with Master Mechanics and Electricians – November 23, 2023
 - HMI Replacement Project - Preconstruction Meeting on Thursday November 17, 2022.
 - Backflow Preventer Project
- Operations
 - Semi-annual WET samples were collected from 11/13/22 through 11/18/22.
 - Disinfection season chemicals usage was 20% less than historical usage.
- Maintenance
 - GSD staff cleaned the south detritus tank.
 - GSD staff winterized the disinfection equipment.
 - GSD staff ensured that plant vehicles are winter ready with plows and salt spreader.

4.2 Construction Activity Updates

Eric Tonk, Engineer, provided an overview of current Construction Activities:



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- Aeration System Improvements Project
 - Replacement of bearings with specialty grease is on-going
 - Replacement of bearings and testing vibrations of pumps
- Grit Improvements Project
 - Current work: Replacement of the West and East Grit Pumps Motor and Volute have been installed. Piping of the pumps will be completed once the pipe support submittal has been approved.
 - Planned work: Replacement of impeller shafts and installation of baked motors for the East Grit Pump Station. Installation of pipe support. Finalize HVAC installation. Field Testing as required.
- 27th & Chase Street Pump Station Force Main Replacement Project
 - Current work: Pipe has been installed under I-80/94. Installation of piping near 25th Avenue and connecting to existing live force main.
 - Planned work: Open cur installation of new force main from the north side of I-80/94 towards the connection point near 25th Avenue.

4.3 Community Engagement Activities

Todd McCain provided an overview of current activities:

- Project Blue Collar will start in Spring, 2023 instead of January, 2023
- Local students toured the Gary/Chicago International Airport, November 16th.
- GSD rap video has 700 views
- Alex Metz Sewers, Inc. is new compliance

4.4 Human Resources

Kara Burns provided the Board with an update:

- Open Enrollment will take place Dec. 1 - 14
- GSD's Spirit Week will be December 13 - 16
- World Diabetes Day Seminar was November 14th ... 42 employees in attendance

4.5 American Structurepoint, LLC

Chris Murphy was absent. Jim Czarnik stated there were no updates from American Structurepoint.

4.6 CDM Smith, Inc.

Matthew Bednarski, of CDM Smith, Inc. provided an update on the status of project:

1. HMI Replacement Project:

The kick-off for the HMI Project will start as soon as possible

5. DISCUSSION

There were no discussion items.



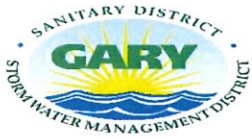
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6. REQUEST TO SPEAK

There were attendees requesting to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:09PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

12/05/2022

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Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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