



MINUTES OF THE EXECUTIVE SESSION FOR
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
HELD ON **DECEMBER 19, 2022** AT 10:00AM

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
 - Collective Bargaining
 - Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

2. The following persons were in attendance at the Executive Session:

PRESENT

Daniel F. Vicari, President
 Maurice G. Mabon, Vice President
 Ola V. Morris, Secretary
 Charles W. Jackson, Jr., Member
 Darnail Lyles, Member

ABSENT

OTHER INVITED ATTENDEES

Charles G. Peller, Jr., Executive Director
 Jewell Harris, Jr., Attorney
 Jerome Foster, Finance Manager
 Jerome A. Prince, Mayor

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
 - Collective Bargaining
 - Discuss job performance evaluation or individual employees, excluding salary, compensation, or benefits of employees during the budget process

**GARY SANITARY DISTRICT
BOARD OF COMMISSIONERS**

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **DECEMBER 19, 2022**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, December 19, 2022
TIME: 11:00AM
LOCATION: In-Person, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney
Jerome Foster, Finance Manager
Jerome A. Prince, Mayor

OTHERS ABSENT

I. Call to Order: 11:10AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the December 19, 2022 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with the Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board Member dissented to the certification. Hearing none, he then proceeded with the meeting.

II. GSD TOY DRIVE

As the Gary Sanitary District's Toy Drive received an abundance of donated toys (New) from GSD's Staff, Mayor Prince, Pastor De'Wan Bynum and other associates from Christian Valley Missionary Baptist Church (1910 Adams Street) were present to thankfully accept the GSD toy donations.



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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of the December 5, 2022 Meeting, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the December 5, 2022 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: November 7, 2022 through November 20, 2022, in the amount of \$382,495.71.

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: November 7, 2022 through November 20, 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve Task Order No. 51 to the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Year 2023 On-Call Engineering Services.

Overview: Per Executive Director Peller, the referenced Task Order is a yearly renewed On-Call Engineering Services Task Order, not-to-exceed \$25,000.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve Task Order No. 51 to the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Year 2023 On-Call Engineering Services was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve Task Order No. 17 to the Master Services Agreement between Gary Sanitary District and Robinson Engineering, LTD for Year 2023 On-Call Engineering and Land Surveying Services.

Overview: Per Executive Director Peller, the referenced Task Order is a yearly renewed On-Call Engineering Services Task Order, not-to-exceed \$25,000.



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Chairman Vicari called for the Board’s pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Jackson gave the motion to approve. The motion to Approve Task Order No. 17 to the Master Services Agreement between Gary Sanitary District and Robinson Engineering, LTD for Year 2023 On-Call Engineering and Land Surveying Services was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.4 A Motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 1564 Harrison Street, in an amount not-to-exceed \$49,700.00

Overview: Per Executive Director Peller, the existing main sewer has lost its structural integrity and collapsed, causing a partial cave-in, infiltration and sand and groundwater, and impediment of sewage flow. Immediate repair is necessary to prevent sanitary sewer overflow. Bids were solicited from twelve (12) contractors, with five (5) bids received.

Bids were received from:

Alex Metz Sewers, Inc.:	\$49,700
LGS Plumbing, Inc.:	\$63,250
Calumet City Plumbing:	\$69,245
Grimmer Construction:	\$70,300
Gariup Construction:	\$86,700

It is recommended that Gary-based Alex Metz Sewers, Inc. be awarded the bid as they are the lowest responsive, responsible bidder.

Chairman Vicari called for the Board’s pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve an Award of Bid to Alex Metz Sewers, Inc., for the Sanitary Sewer Repair at the vicinity of 1564 Harrison Street was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSD Claims Numbers: 3341 thru 3480, in the amount of \$1,085,144.52

Overview: Executive Director Charles Peller recommended approval and ratification of GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Jackson gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 3341 thru 3480 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No



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4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities

- **Operations and Maintenance Vacancies**
- **Major Projects**
 - Aeration Project
 - Waiting on a Flow Meter replacement
 - Grit Project
 - Both the east and west grit systems are in service
 - Operations and maintenance staff had O&M training on the new grit system on 12/14/22
- **Operations**
 - NWIOA – GSD hosted the NWIOA meeting on December 8, 2022
- The November monthly reports were submitted to the EPA Central Database Exchange well ahead of the 12/28/22 due date
- **Maintenance**
 - The east gravity tank was cleaned by GSD maintenance staff and is back in service
- **Safety**
 - Always Be Conscious of Habits and Safety

4.2 Construction Activity Updates

Eric Tonk, Engineer, provided an overview of current Construction Activities:

- Aeration System Improvements Project, *Thieneman Construction*
 - Replacement of bearings with specialty grease is on-going
 - Replacement of bearings and testing vibrations of pumps
- Grit Improvements Project, *First Street Contractors*
 - Current work: Both Grit Systems are running, including the pumps and washers. Grit systems will run for a two (2) week test period before being handed over to GSD.
 - Planned work: Pre-Final walk-through is scheduled this week w/Punch List being created at that time.
- 27th & Chase Street Pump Station Force Main Replacement Project, *Grimmer Construction*
 - Current work: Installation of new force main between northside of I 80/94 towards 25th Ave. Planning on the connection of the new force main to the existing outlet piping at the Pump Station.
 - Planned work: Continue with new force main. Planning and discussions for bypass pumping in order to connect the new force main to the existing force main just outside the pump station.

4.3 Community Engagement Activities

Todd McCain provided an overview of current activities:

- Met with Peoples Bank with respect to the possibility of the bank connecting with the local high schools in an effort to start an in-school bank where students can open bank accounts and be educated on banking, saving, etc.



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4.4 Human Resources

Kara Burns provided the Board with an update:

- Staff Holiday Luncheon was successful
- Toy Drive was successful

4.5 American Structurepoint, LLC

Chris Murphy provided the Board with Project Updates:

1. Phase 2, 27th & Chase Street Force Main

- Project design is currently being reviewed by ACOE
- A bid date of late January to early February is being decided
- Year 2022 funding will be used in Year 2023

2. Lake Street Bridge

Lake County will be provide reconstruction of bridge consistent with the Lake Street Phase 2 Project.

4.6 CDM Smith, Inc.

Matthew Bednarski, of CDM Smith, Inc. provided an update on the status of project:

1. Long-Term Control Plan (LTCP):

A quarterly meeting was held with USEPA for the review of the Asset Management Plan

2. SRF / ARPA

As GSD meets the affordability criteria, it looks promising to obtain an SRF grant for project funding.

3. The Bar Screen \$1.3M project may possibility be funded 100% by IFA

5. DISCUSSION

• **GOING PAPERLESS**

Commissioner Lyles made a recommendation to reduce paper usage in 2023 by each member reviewing the Board Report electronically. Chairman Vicari is in agreement with the suggestions as he has been reviewing the Board Reports electronically for two (2) years.

• **INTERNAL AUDITOR**

Commissioner Mabon suggested that GSD should have its own Internal Auditor. Finance Manager Jerome Foster is in agreement with the suggestion and stated he has a person in mind for such a position.

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6. REQUEST TO SPEAK

1. Mr. Stephen Johnson, 8201 Lakewood Avenue, Gary, IN
Addressed the Board concerning flooding at his home – Attorney Harris stated he would review Mr. Johnson’s claim and respond.

2. Ms. Diane Howard, 345 Knox Street
Addressed the Board concerning flooding at her home – Attorney Harris stated he would review Ms. Howard’s claim and respond.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:19PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

01/18/2023

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Daniel F. Vicari

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Daniel F. Vicari, President

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Ola V. Morris

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