



MINUTES OF THE **GARY SANITARY DISTRICT BOARD OF COMMISSIONERS**
REGULAR MEETING HELD ON **MARCH 6, 2023**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, March 6, 2023
TIME: 11:00AM
LOCATION: In-Person, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:39AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the March 6, 2023 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of the February 22, 2023 Meeting, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the February 22, 2023 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: January 16, 2023 through January 29, 2023, in the amount of \$271,314.52.

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: January 16, 2023 through January 29, 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve GSD's Payroll Earnings for Period Ending: January 30, 2023 through February 12, 2023, in the amount of \$257,130.18.

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.2.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: January 30, 2023 through February 12, 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve GSD Resolution No.: SD23-02, Approving the Amendment and Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District for Calendar Year 2023.



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Overview: Per Executive Director Peller, as GSD Resolution No. SD23-01 Approved ratifying the Gary Sanitary District (GSD) salaries and wages for the GSD for the calendar year 2023, GSD Resolution No.: SD23-02 pertains to amendments to the Salary and Wage Schedules.

Attorney Harris further stated the Amendment approves Salaries for the Board of Commissioners as it pertains to salary and payment for extra meetings.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Jackson gave the motion to approve. The motion to Approve GSD Resolution No. SD23-02, Approving the Amendment and Ratifying Salaries and Wages for Employees of the Gary Sanitary District for Calendar Year 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.4 A Motion to Approve GSD Resolution No. SD23-03, Approving Signatory Authorization for the State Revolving Fund (SRF) Loan Program.

Overview: Executive Director Peller stated the Gary Sanitary District has plans for a wastewater infrastructure improvement project to meet State and Federal regulations and the Participant intends to proceed with the construction of such project. Resolution No. SD23-03, authorizes he Gary Sanitary District's Executive Director (Charles G. Peller, Jr.) to be authorized to make application for a State Revolving Fund Loan ("SRF Loan") and provide the SRF Loan Program such information such as data and documents pertaining to the loan process as may be required, and otherwise act as the authorized representative.

Question: Chairman Vicari asked the amount of the SRF loan.

Response: Matthew Bednarski, CDM Smith's Client Service Leader stated the loan amount will be approximately \$1.6 Million.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No. SD23-03, Approving Signatory Authorization for the State Revolving Fund Loan Program was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.5 A Motion to Approve GSD Resolution No. SD23-04, Approving the Preliminary Engineering Report to be submitted to the State Revolving Fund (SRF) Loan Program.

Overview: Per Executive Director Peller, the Gary Sanitary District has caused a Preliminary Engineering Report ("PER"), dated June 2022 and supplemented in February 2023, to be prepared by the consulting firm of CDM Smith. Said Preliminary Engineering Report has been presented to the public at a public hearing held on February 22, 2023 (held at GSD, 3600 W. 3rd Ave.) for public



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comment; and the Gary Sanitary District Board of Commissioners finds that there was not sufficient evidence presented in objection to the recommended project in the Preliminary Engineering Report. CDM Smith Inc. (ENGINEER) will complete a Preliminary Engineering Report (PER), meeting the requirements of the Indiana Finance Authority State Revolving Fund (SRF) Loan Program. This PER will develop pertinent details for the Project identified in the 27th and Chase Pump Station Facility Plan Technical Memorandum developed by CDM Smith, Inc.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Jackson gave the motion to approve. The motion to Approve GSD Resolution No.: SD23-04, Approving the Preliminary Engineering Report for Submission to the State Revolving Fund Loan Program was seconded by Commissioner Mabon and passed/approved.
The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 **GSD Claims Numbers: 440 through 568, in the amount of \$1,013,873.19**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Note: Commissioner Lyles stated there should be an information redaction for GSD Claims Nos.: 465 through 471. Chairman Vicari agreed.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Jackson gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 440 – 568 was seconded by Commissioner Mabon and passed/approved.
The vote: Five (5)-Ayes / Zero (0)-No

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4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities:

REPORTS

The Semi-Annual Consent Decree Progress Report was submitted by the March 1, 2023 due date. The Monthly Reports were uploaded, and effluent data entered into the EPA Central Data Exchange. The Tier II annual Report was submitted to the Indiana Emergency Response Commission.

MAJOR PROJECTS

Aeration Project

Grit Project

HMI Project

MAINTENANCE

GSD maintenance staff cleaned the contact chambers.

SAFETY

AED, CPR, and Blood Borne Pathogen training is being planned.

4.2 Construction Activity Updates

Eric Tonk, Engineer, provided the Board with Construction Activity Updates:

- **Project: Grit Improvements Project**

Current Work:

Both Grit Systems are running, including the pumps and washers. Grit systems have run for a two week test period and the performances of the equipment is under review before being handed over to the Gary Sanitary District. Address the outstanding items on the Punch List created by the USACE and CDM Smith.

Planned Work:

Completion of Punch List items, delivery of spare parts and O&M manuals.

- **Project: Aeration Systems Improvement Project**

Current Work:

Blower No. 4 motor has been removed by Howden and is being tested by. Results will be shared.

Planned Work:

Repairs to Blower No. 4 motor and re-installation. Develop interim plan to operate the blowers to provide enough air during a heavy rain event.



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- **Project: 27th & Chase Street Pump Station Force Main Replacement Project**

Current Work:

Current work: Installation of bypass valves and pumps.

Planned Work:

Connecting Pump Station to newly installed force main.

- **Project: 27th & Chase Street Pump Station Bar Screen Replacement Project**

Current Work:

Contractor must submit Certificate of Insurance, Performance Bond and Schedule.

Planned Work:

Submittal Process with Owner and Engineer.

4.3 Community Engagement Updates

Todd McCain, Community Engagement Director, provided the Board with updates:

- Alex Metz Sewers, Inc., is not in compliance with respect to hiring practices on current sewer rehabilitation project (400 Block of Monroe Street, Alley)
- LGS Plumbing, Inc., is in compliance with respect to hiring practices on the current sewer rehabilitation project (3906 East 13th Avenue, Street)
- The next Project Air & Water Educational Tour (joint-venture between Gary Sanitary District and Gary/Chicago International Airport) will feature 4th Graders from Williams Elementary School. Upcoming Tour dates are: March 17/18, March 27/28, March 29/30

4.4 Human Resources Updates

Kara Burns, Human Resource Manager, provided the Board with updates:

- Open Positions:

There are 16 open positions at GSD 9 are Collections Department. In need of Collections Technicians (CDL Class B Required)

- Staff Planning:

Planning “game day” events and sleep yoga

4.5 American Structurepoint, Inc.

Chris Murphy, American Structurepoint, Inc., (ASI) provided the Board with updates:

- The final plans for the Lake Street Force Main Relocation (SD23-01) Project are ready for bidding next week.

4.6 CDM Smith, Inc.

Matthew Bednarski, CDM Smith’s Client Service Leader, provided the Board with updates:

- Paperwork for the 27th & Chase Street Pump Station Bar Screen Project is ready to be submitted for SRF consideration. Next steps: Issue Notice to Proceed to contractor.



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5. DISCUSSION

Commissioner Mabon asked the status of the Fulcrum Project.

Chairman Vicari stated the Project is moving along without problems.

6. REQUEST TO SPEAK

There was no one present requesting to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:30PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

03/20/2023

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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