



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **MARCH 20, 2023**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, March 20, 2023
TIME: 11:00AM
LOCATION: In-Person, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:15AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the March 20, 2023 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of the March 6, 2023, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the March 6, 2023 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: February 13, 2023 through February 26, 2023, in the amount of \$265,760.87.

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: February 13, 2023 through February 26, 2023 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve GSD Resolution No.: SD23-05, Approving Signatory Authorization for the State Revolving Fund (SRF) Program as it relates to the 15th & Clay Street Pumping Station Grit Systems Improvement Project.

Overview: Per Executive Director Peller, said resolution relates to the Grit System Improvements Project at the 15th & Clay Street Pumping Station. Said resolution authorizes GSD's Executive Director to be the signee for the Project's SRF application.

Chairman Vicari stated the Resolution is a mandatory part of the State of Indiana's IFA (Indiana Finance Authority) administration/application processing as GSD is seeking 100% grant.

Attorney Harris asked how will the Resolutions be certified as it calls for signature certification. Matt Bednarski (CDM Smith), stated the approved/signed resolution will serve as the necessary certification.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.:



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SD23-05, Approving Signatory Authorization for the State Revolving Fund (SRF) Program was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve GSD Resolution No.: SD23-06, Approving the Preliminary Engineering Report (PER) for Submission to the State Revolving Fund (SRF) Program as it relates to the 15th & Clay Street Pumping Station Grit System Improvement Project.

Overview: Per Executive Director Peller, said Resolution will give authorization for the Preliminary Engineering Report to be submitted to the State Revolving Fund (SRF) Loan Program as it pertains to the Grit System Improvements Project at the 15th & Clay Street Pumping Station.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Jackson gave the motion to approve. The motion to Approve GSD Resolution No. SD23-06, Approving the Preliminary Engineering Report for Submission to the State Revolving Fund (SRF) Loan Program was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.4 A Motion to Approve Task Order No. 54 to the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Construction Engineering Services for the 27th & Chase Street Pump Station Bar Screen Replacement, in an amount not-to-exceed \$118,995.00..

Overview: Executive Director Peller stated Task Order 54 pertains to the Engineering Construction Phase Services for the Bar Screen Replacement.

Chairman Vicari stated this project will be 100% paid by the SRF Grant and reimbursable for design services. Project has an estimated completion of one (1) year.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Jackson gave the motion to approve. The motion to Approve Task Order No. 54 to the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for Construction Engineering Services for the 27th & Chase Street Bar Screen Replacement Project was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.5 A Motion to Approve and Ratify a Notice of Award to Midwest Service Center for the Emergency Re-Building of West RAS Building's North Pump Motor, in an amount not-to-exceed \$21,946.05.

Overview: Plant Superintendent Rhonda Anderson stated the West RAS Building flooded during a rain event. The motors from the building were sent to Midwest Service Center for cleaning/baking. Midwest Service Center found other items (within the motors) in need of repair.



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Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Jackson gave the motion to approve. The motion to Approve and Ratify a Notice of Award to Midwest Service Center for the Emergency Re-Building of West RAS Building's North Pump Motor was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.6 A Motion to Approve and Ratify a Notice of Award to Midwest Service Center for the Emergency Re-Building of West RAS Building's Center Pump Motor, in an amount not-to-exceed \$29,931.14.

Overview: see 2.5 overview

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.6. Commissioner Jackson gave the motion to approve. The motion to Approve and Ratify a Notice of Award to Midwest Service Center for the Emergency Re-Building of West RAS Building's Center Pump Motor was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSD Claims Numbers: 569 through 649, in the amount of \$619,337.88

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Jackson gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 440 – 568 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

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4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities:

REPORTS

GSD will host the March NWIOA Meeting on March 23, 2023 where Ron Kau (Peterson & Matz, Inc.) will be presenting on Anaerobic Digestion.

MAJOR PROJECTS

HMI Project

MAINTENANCE

GSD Maintenance Staff went above and beyond in cleaning contact chambers and gravity thickener tanks.

The new 100hp air compressor is finally in service.

GSD Staff found an innovative way to waste from West RAS while two (2) of the pump motors are rebuilt.

SAFETY

Five (5) AED, CPR, and Blood Borne Pathogen training classes have been scheduled for April.

Forklift recertification for veteran employees and certifications for newer employees has been scheduled for April.

4.2 Construction Activity Updates

Eric Tonk, Engineer, provided the Board with Construction Activity Updates:

- **Project: Grit Improvements Project**

Current Work:

Both Grit Systems are running, including the pumps and washers. Grit systems have run for a two-week test period and the performances of the equipment is under review before being handed over to the Gary Sanitary District. Address the outstanding items on the Punch List created by the USACE and CDM Smith to provide Punch List to First Street Contractors.

Planned Work:

Completion of Punch List items, delivery of spare parts and O&M manuals.

- **Project: Aeration Systems Improvement Project**

Current Work:

Blower No. 4 motor has been removed by Howden and is being tested by. Results will be shared.



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Planned Work:

Repairs to Blower No. 4 motor and re-installation. Develop interim plan to operate the blowers to provide enough air during a heavy rain event.

- **Project: 27th & Chase Street Pump Station Force Main Replacement Project**

Current Work:

Current work: Installation of bypass valves and pumps.

Planned Work:

Connecting Pump Station to newly installed force main.

- **Project: 27th & Chase Street Pump Station Bar Screen Replacement Project**

Current Work:

Notice to Proceed has been issued.

Planned Work:

Submittal Process with Owner and Engineer.

4.3 Community Engagement Updates

Todd McCain, Community Engagement Director, provided the Board with updates:

- The next Project Air & Water Educational Tour (joint-venture between Gary Sanitary District and Gary/Chicago International Airport) will feature 4th Graders from Williams Elementary School. Upcoming Tour dates are: March 17/18, March 27/28, March 29/30
- The Valparaiso, Indiana company sought to assist GSD with the completion of its newsletter has stated they do not do newsletter type printing.

4.4 Human Resources Updates

Kara Burns, Human Resource Manager, was not in attendance at today's meeting.

4.5 American Structurepoint, Inc.

Chris Murphy, American Structurepoint, Inc., (ASI) provided the Board with updates:

- U.S. 20 Complete Street Project to be bid in April 2023.

4.6 CDM Smith, Inc.

Matthew Bednarski, CDM Smith's Client Service Leader, had no report to provide.

5. DISCUSSION

There were no discussion items.



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6. REQUEST TO SPEAK

Michael Metz, Alex Metz Sewers, Inc. 1600 Louisiana Street, Gary, IN

Mr. Metz addressed the Board to inquire the status of outstanding invoices he submitted to GSD for payment back in November 2022. Mr. Metz stated he has obligations to meet and GSD owes him approximately \$500,000 for work completed in 2022; and if payment is not received soon, he will shut down the open sewer repair jobs. Mr. Metz further stated he has called several times, to no avail and attempted to visit GSD's Finance office but was denied access.

Finance Manager Jerome Foster asked Mr. Metz to speak with him after the meeting to rectify this matter.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 11:56AM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

04/03/2023

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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