



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **APRIL 17, 2023**

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**BOARD OF COMMISSIONERS MEETING**

**DATE:** Monday, April 17, 2023  
**TIME:** 11:00AM  
**LOCATION:** In-Person, Boardroom

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

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**BOARD MEMBERS PRESENT**

Daniel F. Vicari, President  
Maurice G. Mabon, Vice President  
Ola V. Morris, Secretary  
Charles W. Jackson, Jr., Member  
Darnail Lyles, Member

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**ABSENT MEMBERS**

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**OTHERS PRESENT**

Charles G. Peller, Jr., Executive Director  
Jewell Harris, Jr., Attorney – *Harris Law Firm*  
Jerome Foster, Finance Manager

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**OTHERS ABSENT**

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**I. Call to Order: 11:18AM** by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the April 17, 2023 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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**1. MINUTES**

As per the Executive Session and Regular Meeting Minutes of the April 3, 2023, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the April 3, 2023 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

**2. NEW BUSINESS**

**2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: March 13, 2023 through March 26, 2023, in the amount of \$258,848.90.**

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: March 13, 2023 through March 26, 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**3. CLAIMS**

**3.1 GSD Claims Numbers: 877 through 1071, in the amount of \$719,880.53**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 877 - 1071 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

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#### 4. INFORMATION UPDATES

##### 4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided an overview of Plant Activities:

##### Major Projects

- Aeration Project- No change
- Grit Project – Both the east and west grit systems are in service.
- HMI Project – Next week there will be an HMI workshop to review the graphics' changes since our comments.

##### Operations

- Disinfection Season began April 1, 2023.

##### Maintenance

- Construction has started on the backflow preventer on the water main entering the plant.
- Andritz has started on the belt filter presses re-build.

##### Safety

- To date, nearly 60 GSD employees have participated in the 1st Aid, CPR, AED training.
- Next week we'll have forklift training.

##### 4.2 Construction Activity Updates

Eric Tonk, Engineer, provided the Board with Construction Activity Updates:

- **Project: Grit Improvements Project**

Current Work:

Punch list items are being worked on.

Planned Work:

Smith & Loveless are to provide new pump and motors by the end of June 2023 to replace the ones that were submerged during the flooding. Continue with Punch List Items. Inventory of spare parts and delivery of As-Built Drawings and O&M Manuals.

- **Project: Aeration Systems Improvement Project**

Current Work:

Replacement of four (4) flow meters that have recently failed and are under warranty.

Planned Work:

Installation of new flow meters once received.

- **Project: 27<sup>th</sup> & Chase Street Pump Station Force Main Replacement Project**

Current Work:

Connecting new force main to the lift station.



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Planned Work:

Connecting Pump Station to newly installed force main including the remainder of the FRP pipe from the Wye connection to recently installed pipe south of the highway.

- **Project: 27<sup>th</sup> & Chase Street Pump Station Bar Screen Replacement Project**

Current Work:

Notice to Proceed has been issued.

Planned Work:

Submittal Process with Owner and Engineer.

#### **4.3 Community Engagement Updates**

Todd McCain, Community Engagement Director, provided the Board with updates:

- Alex Metz Sewers, Inc., Project: vicinity of 426 Monroe Street is not in compliance with respect to hiring practices on the current removal and replacement of PVC project.
- Number of Employees of job: 5
- Labor: 33% Gary Workers - - 66% Non-Gary Workers
- For continued work with the GSD newsletter, a CRID Number (USPS Customer Registration ID) is needed for mailing purposes.

#### **4.4 Human Resources Updates**

Kara Burns, Human Resource Manager, provided the Board with updates:

- Open Positions:  
As of March 31, 2023, GSD has 16 vacant positions

#### **4.5 American Structurepoint, Inc.**

Jim Czarnik, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Piping is currently being ordered for the Lake Street Project.

#### **4.6 CDM Smith, Inc.**

Matthew Bednarski, CDM Smith's Client Service Leader, was absent...no report provided the Board.

### **5. DISCUSSION**

There were no discussion items.

### **6. REQUEST TO SPEAK**

There were no requests to speak.

### **7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 11:46AM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

05/01/2023

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**BOARD OF COMMISSIONERS**

Daniel F. Vicari, President  
Maurice G. Mabon, Vice-President  
Ola V. Morris, Secretary  
Charles W. Jackson, Jr., Member  
Darnail Lyles, Member

DocuSigned by:

*Daniel F. Vicari*

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**Daniel F. Vicari, President**

DocuSigned by:

*Ola V. Morris*

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**Ola V. Morris, Secretary**