



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON JULY 17, 2023

BOARD OF COMMISSIONERS MEETING

DATE: Monday, July 17, 2023
TIME: 11:00AM
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney – *Harris Law Firm*
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:30AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the July 17, 2023 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

II. A Moment of Silence:

Chairman Vicari requested a Moment of Silence in remembrance of James “Cuda” Harris, GSD’s Sewer Collections Supervisor, who passed away on July 8, 2023.

LaMingo Tomlin, Sewer Collections Manager, stated Cuda, as he was affectionally known, was his mentor; who had been a long-term, yet valuable fixture within GSD’s Sewer Collections Department spanning over four (4) decades. Cuda’s vast knowledge of the sewer system within the City of Gary was stellar and replacing him will be challenging.

For Cuda’s hard work and dedication to the Gary Sanitary District’s sewer collections department, Chairman Vicari granted authorization to posthumously rename and dedicate the Sewer Collections Garage area to James “Cuda” Harris.



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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of the July 5, 2023, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Executive Session and Regular Meeting Minutes of the July 5, 2023 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: June 5, 2023 through June 18, 2023, in the amount of \$253,518.14.

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: June 5, 2023 through June 18, 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve Amendment No. 1 to Task Order No. 51 of the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for On-Call Engineering Services, in the amount not-to-exceed \$25,000.00.

Overview: Attorney Harris explained Amendment No. 1 to Task Order No. 51 as being a matter of replenishing funds for On-Call Engineering Services as previously approved funding from Task Order No. 51 (Board approved on December 19, 2022) have been exhausted.

Executive Director Peller stated the On-Call Engineering services include, but are not limited to, conducting assessments, data collection, document review and other District-related tasks.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve Amendment No. 1 to Task Order No. 51 of the Master Services Agreement between Gary Sanitary District and CDM Smith, Inc., for On-Call Engineering Services was seconded by Commissioner Lyles and passed/approved. The vote: Three (3)-Ayes / One (1)-No (Morris) / One (1)-Abstention (Jackson)



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- 2.3 **A Motion to Approve an Award of Bid and Sole-Source Purchase with Fairfield Service Company of Indiana, LLC., for the Purchase of Flights and Chains for Primary No. 10, in an amount not-to-exceed \$86,028.50.**

Overview: Plant Superintendent Rhonda Anderson stated the flights and chains need to be replaced at Primary No. 10. This item aids in the removal of scum off the tops of the tanks.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Jackson gave the motion to approve. The motion to approve an Award of Bid and Sole-Source Purchase with Fairfield Service Company of Indiana, LLC., for the Purchase of Flights and Chains for Primary No. 10 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

- 2.4 **A Motion to Approve an Award of Bid to Refax for the Purchase of a Trough for Primary No. 10, in an amount not-to-exceed \$66,155.00.**

Overview: Plant Superintendent Rhonda Anderson stated Gary-based Refax quote will provide labor and material to supply trough sections for the Primary (No. 10) Settling Tanks. There are five (5) trough segments per tank. In addition to the quote received from Gary-based Refax, a second quote was received from Fairfield Service Company of Indiana, LLC for \$585,530.00.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to approve an Award of Bid to Refax for the Purchase of a Trough for Primary No. 10 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

- 3.1 **GSD Claims Numbers: 2056 through 2176, in the amount of \$1,337,622.17**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2056 – 2176 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

Commissioner Request to Finance Manager Jerome Foster:

Per Commissioner Mabon, Finance Manager should supply the Board with an up-to-date tracking of GSD Expenditures/Budgeting to be reflective of January – June, 2023. Report to be submitted to the Board of Commissioners by the next Board Meeting (August 7, 2023).



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4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Plant Superintendent, provided the Board with an update:

Plant

- The Semi-Annual Superintendent's Report to the Mayor due July 15, was submitted prior to the due date. One of the highlights of the six-month monitoring period from January 1, 2023 through June 30, 2023 is that weekly testing of free cyanide, copper, and zinc indicate compliance with the new effluent limits well ahead of the 36-month Schedule of Compliance. Also, the backflow preventer protecting our potable water supply has been completed.
- Operations and Maintenance are fully staffed.

Major Projects

- Aeration - Eric Tonk has scheduled a meeting with CDM so we can discuss what steps need to be taken to close the project. Our plan is to use the retainage to replace the failed flow meters.
- Grit Project - Smith and Loveless was on-site to diagnose and resolve the issues that we've having with the system, specifically why the grit washers clog up during rain events.
- HMI Project - We are in the process of reviewing the third submittal of new graphics.

Operations

- We've submitted disinfection chemicals bid documents to twelve vendors so far. There's one remaining newspaper notification on July 24th.

Maintenance

- The maintenance department continues to work on repairs on Primary Tank #10.

4.2 Construction Activity Updates

Eric Tonk, GSD Resident Engineer, provided Construction Activity Updates:

PROJECT: AERATION SYSTEM IMPROVEMENTS PROJECT

Current Work: Replacement of 4 flow meters that have recently failed and are under warranty.

Planned Work: A meeting has been scheduled to discuss terminating this contract and using the money in retainage to purchase the replacement flow meters.

PROJECT: GRIT IMPROVEMENTS PROJECT

Current Work: Completion of Punch List Items. New Grit Pump Volutes have been delivered. Once Impellers and Motors are delivered, they will be installed. Inventory and delivery of spare parts.



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Planned Work: Installation of new grit pumps were to be installed the week of July 24th, however, manufacturer is delaying the delivery due to missing coupler sections of the motors.

PROJECT: 27TH AND CHASE PUMP STATION FORCE MAIN REPLACEMENT PROJECT

Current Work: Punch list items have been completed.

Planned Work: Final Walk Through and project close out.

PROJECT: 27TH AND CHASE PUMP STATION BAR SCREEN REPLACEMENT PROJECT

Current Work: Measurements of bottom channels for installation of bar screens.

Planned Work: Submittal Process with Owner and Engineer. Discussion to clean bottom channels for measurements.

PROJECT: LAKE STREET PUMP STATION FORCEMAIN RELOCATION

Current Work: A Pre-Construction Meeting was held on April 27, 2023 to discuss scheduling and coordination of this project with other projects soon to begin on Lake Street. Installation of Jack and Bore Pits will be installed soon.

Planned Work: Submittals will be provided to the Engineering for review and approval.

PROJECT: LAKE STREET DRAINAGE IMPROVEMENTS AND ROAD RECONSTRUCTION

Current Work: Installation of storm water chambers has begun near 3rd Avenue going towards Birch Avenue. Utility relocations delays are causing the Contractor to jump to another section of the project between Birch Avenue and Hemlock Avenue. Asphalt and concrete base of Lake street will be removed, however, access to homes will be maintained.

Planned Work: Installation of storm water chambers, and road way reconstruction.

4.3 Community Engagement Updates

Todd McCain, Community Engagement Director, was absent, no Board updates provided.

4.4 Human Resources Updates

Kara Burns, Human Resource Manager, provided the Board with updates:

- Open Positions:

As of July 5, 2023, GSD has 13 vacant positions

- Wellness/Bio-Metric Screenings will be held on July 26 (Boardroom)

- Inter-Generation Diversity Workshop, July 19 (Boardroom)

- Attended Job Fair at DriveCo.

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4.5 American Structurepoint, Inc.

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Reported on July 5th - - Force Main at 27th & Chase Street, Phase 2 of said project will start as soon as material has been received.
As of the July 17th report - - no material received as of yet.
- Force Main at Lake Street Bridge, Grimmer Construction has started work.

4.6 CDM Smith, Inc.

Matthew Bednarski, CDM Smith's Client Service Leader, provided project updates:

- 27th & Chase Street Bar Screen:
A meeting will be held with project contractors today to discuss making the areas safe to work/proceed with project.
- SRF Project:
Working on Scope of Work/Services for the 27th & Chase and 15th & Clay Projects. Will meet with Engineering to review scopes.

5. DISCUSSION

- Commissioner Jackson asked if GSD received increased revenue amounts from Contract Communities when increased flows come to the plant.

Chairman Vicari stated GSD receives its accurate revenues for gallonage coming into the plant.

6. REQUEST TO SPEAK

There were no requests to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:10PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

08/07/2023

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Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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