



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **AUGUST 21, 2023**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, August 21, 2023
TIME: 11:00AM
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Charles G. Peller, Jr., Executive Director
Jewell Harris, Jr., Attorney – *Harris Law Firm*
Jerome Foster, Finance Manager

OTHERS ABSENT

-
- I. Call to Order: 11:35AM** by Chairman Vicari
Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the August 21, 2023 Board Meeting, there was Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statues, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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1. MINUTES

As per the Regular Meeting Minutes of the August 7, 2023, Chairman Vicari called for the Board's pleasure with respect to approving the minutes.

A motion to accept the Regular Meeting Minutes of the August 7, 2023 Meeting, with any/all noted corrections; was given by Commissioner Morris. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: July 17, 2023 through July 30, 2023, in the amount of \$254,092.71.

Overview: Executive Director Peller recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Jackson gave the motion to approve. The motion to Approve GSD's Payroll Earnings for Period Ending: July 17, 2023 through July 30, 2023 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve an Award of Bid to PVS Chemical Solutions, Inc., for the Purchase of Sodium Bisulfite for an amount not-to-exceed \$1.81 per gallon.

Overview: Plant Superintendent Rhonda Anderson stated sealed bids were received for the procurement and delivery of sodium bisulfite to be utilized in the de-chlorination step of GSD's wastewater treatment process. PVS Chemical Solutions, Inc., was the lowest bidder at \$1.81 per gallon, which is lower than the current rate of \$1.95 per gallon.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Jackson gave the motion to approve. The motion to Approve an Award of Bid to PVS Chemical Solutions, Inc., for the Purchase of Sodium Bisulfite was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve an Award of Bid to Rowell Chemical Corporation, for the Purchase of Sodium Hypochlorite for an amount not-to-exceed \$1.88 per gallon.

Overview: Plant Superintendent Rhonda Anderson stated sealed bids were received for the procurement and delivery of sodium hypochlorite to be utilized in the chlorination step of GSD's wastewater treatment process. Rowell Chemical Corporation was the lowest bidder at \$1.88 per gallon, which is lower than the current rate of \$2.11/gallon.



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Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Mabon gave the motion to approve. The motion to approve an Award of Bid to Rowell Chemical Corporation, for the Purchase of Sodium Hypochlorite was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 **GSD Claims Numbers: 2357 through 2533, in the amount of \$2,140,170.52**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2357 – 2533 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

Question 1: Commissioner Mabon asked for an explanation as to why the current claims list has open invoices from April and May 2023 being presented.

Response 1: Finance Manager Foster stated he would give a response after reviewing the claims.

4. INFORMATION UPDATES

4.1 **Plant Superintendent Updates**

Rhonda Anderson, Plant Superintendent, provided the Board with an update:

Major Projects

- Grit Project
- HMI Project

Operations

- IWEA Annual Conference

Maintenance

- GSD maintenance staff is in the process of replacing diffuser membranes in Aeration #6, they will change 2,520 membranes

Question: Commissioner Jackson asked how are old membranes disposed.

Response: Rhonda Anderson stated the old membranes are disposed of in a roll-off box

- The maintenance department continues to work on repairs on Primary Tank #10
- GSD maintenance department has cleaned and made repairs on the 8 of the south intermediate tanks

Plant Photos

- GSD has received 1200 new photos of the plant and equipment



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4.2 Construction Activity Updates

Eric Tonk, GSD Resident Engineer, provided Construction Activity Updates:

PROJECT: AERATION SYSTEM IMPROVEMENTS PROJECT

Current Work: Termination of Project

Planned Work: Finalized documentation of Termination of Project

PROJECT: GRIT IMPROVEMENTS PROJECT

Current Work: Completion of Punch List Items. Installation of new Grit Pumps.

Planned Work: Completion of Punch List items.

PROJECT: 27TH AND CHASE PUMP STATION BAR SCREEN REPLACEMENT PROJECT

Current Work: Measurements of bottom channels for installation of bar screens. Discussions on Air Handling Units to take field measurements at the bottom channels.

Planned Work: Schedule meeting to discuss what it will take to get measurements.

PROJECT: LAKE STREET PUMP STATION FORCEMAIN RELOCATION

Current Work: Walk through to create punch list item.

Planned Work: Close out of Project.

PROJECT: LAKE STREET DRAINAGE IMPROVEMENTS AND ROAD RECONSTRUCTION

Current Work: Installation of storm water chambers has begun near 3rd Avenue going towards Birch Avenue. Utility relocations delays are causing the Contractor to jump to another section of the project between Birch Avenue and Hemlock Avenue. Asphalt and concrete base of Lake street will be removed, however, access to homes will be maintained.

Planned Work: Installation of storm water chambers, and road way reconstruction.

4.3 Community Engagement Updates

Todd McCain, Community Engagement Director, provided Community Engagement updates:

- Grimmer Construction Co.
Project: Lake Street Reconstruction (Pipe Installation)
43% Gary Resident Workforce
58% Non-Gary Resident Workforce
- Alex Metz Sewers, Inc.
Project: 400 McKinley Street Sanitary Sewer Rehabilitation
33% Gary Resident Workforce
67% Non-Gary Resident Workforce
- Agee Construction
Does not have certified payrolls.
- A GSD Intern has been hired into a part-time position: Destinee Winger
- GSD's Intern Rap Video was premiered



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4.4 Human Resources Updates

Kara Burns, Human Resource Manager, provided the Board with updates:

- Open Positions:

As of August 21, 2023, GSD has 12 vacant positions, the online postings now show salaries

- Tentative Employee Cookout on September 21st

4.5 American Structurepoint, Inc.

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Reported on July 5th - - Force Main at 27th & Chase Street, Phase 2 of said project will start as soon as material has been received.

4.6 CDM Smith, Inc.

Matthew Bednarski, CDM Smith's Client Service Leader, provided the Board with updates:

- 27th & Chase Bar Screen: working with GSD staff and the contractor (FH Paschen) to finalize the H₂S mitigation plan; the contractor would like to gain access to the lowest levels of the pump station for in-field measurements prior to fabricating the new bar screens.
- 27th and Chase HVAC & 15th and Clay Grit: We are in receipt of comments from IFA (Indiana Finance Authority) regarding the preliminary engineering reports for both of these projects; we are currently developing our responses with input from GSD staff as needed; responses are due by 9/12/2023.

5. DISCUSSION

There were no discussion items.

6. REQUEST TO SPEAK

There were no requests to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:17PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

09/06/2023

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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