



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **NOVEMBER 6, 2023**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, November 6, 2023
TIME: 11:00AM
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Jewell Harris, Jr., Attorney – *Harris Law Firm*
Rhonda Anderson, Executive Director
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:19AM by Chairman Vicari

Chairman Vicari began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the November 6, 2023 Board Meeting, there was Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Vicari asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of October 16, 2023, Chairman Vicari called for the Board to make a motion for approving the minutes.

Commission Morris called for a motion to approve/accept the Executive Session and Regular Meeting Minutes of October 16, 2023, with any/all noted corrections; Commissioner Jackson gave the motion to approve. The motion for approval of the minutes was seconded by Commissioner Mabon and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: September 25, 2023 through October 8, 2023, in the amount of \$260,541.16.

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve and Ratify GSD's Payroll Earnings for Period Ending: September 25, 2023 through October 8, 2023 was seconded by Commissioner Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve an Award of Bid to Great Lakes Electrical Maintenance (GLEM) for the Purchase and Installation of Four (4) 5-Ton Condensing Units (with matching air handlers) for the 27th & Chase Street Pump Station, in an amount not-to-exceed \$81,000.00.

Overview: Executive Director Anderson stated the original 20-ton rooftop HVAC system has failed. At present, a temporary rental has been provided for air conditioning to avoid overheating the electrical equipment.

The Engineering Department solicited quotes from five (5) contractors; with two (2) contractors responding --- with the second quote from PremiStar (Crown Point-based).

Question: With respect to keeping in-step with the City of Gary Ordinance referring to hiring minority contractors, Commissioner Mabon asked the value of the Sub-Contracting for Agenda Item 2.2.



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Response: GSD Engineering Director Kola Awosika stated he unaware of the breakdown with respect to what percentage of the base amount would be for sub-contractor. Note: Sub-contractor is ServKeep, Merrillville-based (has City of Gary business license).

Chairman Vicari stated GSD needs to obtain the Schedule of Values.

Chairman Vicari called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Lyles gave the motion to approve. The motion to Approve an Award of Bid to Great Lakes Electrical Maintenance for the Purchase and Installation of Four (4) 5-Ton Condensing Units for the 27th & Chase Street Pump Station was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 **GSD Claims Numbers: 3056 through 3234, in the amount of \$1,288,359.69**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Chairman Vicari called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 3056 – 3234 was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 **Plant Superintendent Updates**

Rhonda Anderson, Plant Superintendent, provided the Board with an update:

Major Projects

- HMI Project

Operations:

- September Monthly Reports were submitted by the October 28th due date to IDEM.
- Disinfection season ended On October 31st.
- The NWIOA meeting was hosted by East Chicago at the East Chicago Marina where we heard a technical presentation on Secondary Clarification and earned CEUs.

Maintenance:

- One of the pumps that conveys thickened sludge from the GBT to the Blend Tank was replaced.
- Thousands of Aerator 5 diffuser membranes were replaced and it is back in service.
- The Center West RAS check valve has been replaced.



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4.2 Construction Activity Updates

Eric Tonk, GSD Resident Engineer, provided Construction Activity Updates:

PROJECT: AERATION SYSTEM IMPROVEMENTS PROJECT

Current Work: Execution of the Certificate of Final Completion

Planned Work: Waiting on response on how to close out project properly

PROJECT: GRIT IMPROVEMENTS PROJECT

Current Work: Delivery of Spare Parts and Inventory. Warranty issue on level sensor on East Grit.

Planned Work: Delivery of Final 9 Punch List Items. All being paper work. Project close out with ACOE.

PROJECT: 27TH AND CHASE PUMP STATION FORCE MAIN REPLACE, PH 2 PROJECT

Current Work: Clean up site and prepare roadway for winter project

Planned Work: Button up site for winter

PROJECT: LAKE STREET PUMP STATION FORCEMAIN RELOCATION

Current Work: Completion of Certificate of Final Completion and Release of Retainage paper work.

Planned Work: Close out of Project.

PROJECT: LAKE STREET DRAINAGE IMPROVEMENTS AND ROAD RECONSTRUCTION

Current Work: Asphalt base layers installation.

Planned Work: Preparing roadways for winter usage. Project to continue in Spring 2024.

PROJECT: 27TH & CHASE PUMP STATION BAR SCREEN REPLACEMENT PROJECT

Current Work: Electrical demolition and digging of trench for electrical bank.

Planned Work: Prepare for the demolition of one of the bar screens.

4.3 American Structurepoint, Inc.

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Lake Street Force Main:
Punchlist items have been resolved. The final paperwork is being completed now.

4.4 CDM Smith, Inc.

Matthew Bednarski, CDM Smith's Client Service Leader, was absent....no updates provided.

5. DISCUSSION

Question: Commissioner Mabon asked if GSD has a Plant Superintendent as of yet.

Response: Executive Director Anderson stated that a Plant Superintendent has not been appointed as of yet, however, a search is being done for a replacement from within GSD.



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Question: Commissioner Mabon asked if GSD was budgeting funds for large claims (i.e.:flooding); and what is GSD doing to be proactive against flooding, etc.

Response: Finance Manager stated that the budgeting for such claims may be a discussion item for the 2024 budget.

Executive Director Rhonda Anderson stated that in an effort to be proactive, GSD is increasing its sewer capacity of alleviate flooding (i.e.: sewer projects such as 27th & Chase).

Attorney Harris stated a plan needs to be generated. Legal will work with Engineering (and other departments) to put an educational component together.

6. REQUEST TO SPEAK

- Ron Matlock:

Mr. Matlock stated he would like to have a copy of the Sewer Ordinance which would show the deletions/edits made since the ordinance was originated in the 80's by Marion Williams.

He would also like to inquire why the landlords are responsible for outstanding sewer bills left (unpaid) by a tenant.

- Dan Onafrey:

Mr. Onafrey, 8712 Maple Street.

The water billing showed he had used 1.6 Million gallons of water. Home has been inspected and no leaks were found.

After receiving a GSD billing, it shows an account balance of approximately \$10,000

The purpose of today's request was to ask that a hold be placed on his GSD sewer bill until the water company has resolved his billing issue.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 11:59AM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

11/20/2023

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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