



MINUTES OF THE EXECUTIVE SESSION FOR  
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
HELD ON **FEBRUARY 5, 2024** AT 10:00AM

1. The meeting was called to discuss the following, as authorized under Indiana Code Section 5-14-1.5-6:
  - The initiation of litigation, pending litigation or written notice of threatened litigation
  - Implementation of security systems
  - Discuss job performance evaluation or individual employees, excluding salary, compensation or benefits of employees during the budget process

2. The following persons attended the Executive Session:

**PRESENT**

William L. Allen, President  
 Ola V. Morris, Vice President  
 Maurice G. Mabon, Secretary/Treasurer  
 Darnail Lyles, Member  
 William Cook, Member

**ABSENT**

**OTHER INVITED ATTENDEES**

Jewell Harris, Jr., Attorney – Harris Law Firm  
 Rhonda Anderson, Executive Director  
 Jerome Foster, Finance Manager  
 Jean Zakotnik, RosTech, *remotely*

**OTHER ABSENT**

3. The following matters were discussed and information received by the Board during its advertised Executive Session, and NO OFFICIAL ACTION was taken.
  - Collective Bargaining
  - The initiation of litigation, pending litigation or written notice of threatened litigation
  - Discuss job performance evaluation or individual employees, excluding salary, compensation or benefits of employees during the budget process

**GARY SANITARY DISTRICT  
BOARD OF COMMISSIONERS**

DocuSigned by:  
*William L. Allen*

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**William L. Allen, President**

DocuSigned by:  
*Maurice G. Mabon*

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**Maurice G. Mabon, Secretary/Treasurer**



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **FEBRUARY 5, 2024**

**BOARD OF COMMISSIONERS MEETING**

**DATE:** Monday, February 5, 2024  
**TIME:** 11:00AM, cst  
**LOCATION:** GSD, Boardroom

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

**BOARD MEMBERS PRESENT**

William L. Allen, President  
Ola V. Morris, Vice President  
Maurice G. Mabon, Secretary/Treasurer  
Darnail Lyles, Member  
William Cook, Member

**ABSENT MEMBERS**

**OTHERS PRESENT**

Jewell Harris, Jr., Attorney – *Harris Law Firm*  
Rhonda Anderson, Executive Director  
Jerome Foster, Finance Manager

**OTHERS ABSENT**

**I. Call to Order: 11:30AM** by Chairman Allen

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the February 5, 2024 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Allen asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.



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**1. MINUTES**

Commission Mabon gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of January 22, 2024, with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Cook and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

**2. NEW BUSINESS**

**2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: January 1, 2024 through January 14, 2024, in the amount of \$269,882.22.**

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve and Ratify GSD's Payroll Earnings for Period Ending: January 1, 2024 through January 14, 2024 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2.2 A Motion to Approve a Master Services Agreement between Gary Sanitary District and Robinson Engineering, Ltd., for Professional Engineering Services for Year 2024.**

Overview: Executive Director Anderson recommended approval of GSD Agenda Item 2.2.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve a Master Services Agreement between Gary Sanitary District and Robinson Engineering, Ltd., was seconded by Commissioner Cook and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2.3 A Motion to Approve an Agreement with Invoice Cloud for Bill Payment Services for the Sanitary Sewer Billing.**

Chairman Allen DEFERRED Agenda Item 2.3

**2.4 A Motion to Approve an Emergency Purchase from Xylem Water Solutions for a Power Cable for Pump No. 4 for the 27<sup>th</sup> & Chase Street Pump Station, in an amount not-to-exceed \$37,359.38.**

Overview: Executive Director Anderson recommended approval of GSD Agenda Item 2.4. The Engineering Department requested a quote to replace a 100-foot power cable for Pump No. 4 at the 27<sup>th</sup> & Chase Street Pump Station. The existing power cord for Pump No. 4 has lost conductivity and can no longer provide power to the pump; making said purchase critical for the pumping station.





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Question: Commissioner Mabon asked if the Pump Station at 27<sup>th</sup> & Chase Street is the largest of all the Pumping Stations.

Response: Executive Director Anderson confirmed that 27<sup>th</sup> & Chase Street Pump Station is the largest GSD Pumping Station.

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Lyles gave the motion to approve. The motion to Approve an Emergency Purchase from Xylem Water Solutions for a Power Cable was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2.5 A Motion to Approve Change Order No. 2 to Wunderlich-Malec Environmental for the HMI Replacement Project (GSD Project No.: SD22-01), for a 5-Month/No Cost Time Extension – with New Substantial Completion Date of 04/26/2024 and a New Final Completion Date of 05/24/2024.**

*Overview:* Executive Director Anderson recommended approval of GSD Agenda Item 2.5. The No Cost Extension will enable the completion of contract required training. The training will include both on-site training for operations and maintenance personnel, along with manufacturer training course requirements by contract specifications.

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Lyles gave the motion to approve. The motion to Approve Change Order No. 2 to Wunderlich-Malec Environmental for the HIM Replacement Project (GSD Project No.: SD22-01) for a 5-Month/No Cost Time Extension was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**3. CLAIMS**

**3.1 GSD Claims Numbers: 294 through 539, in the amount of \$2,163,481.02**

*Overview:* Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Question: Commissioner Mabon asked (of Jerome Foster) if the Board should review the contract for Sweney Electrical; and when are the rates for their services checked.

Response: Finance Manager Jerome Foster stated Sweney provides Electrical Maintenance throughout the plant.

Response: Executive Director Anderson stated Sweney does Electrical work and Preventative Maintenance work within the Plant. Their rate of pay is the same as other union scaled workers. Both Sweney Electricians are Gary, Indiana residents.



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Response: Attorney Harris stated that in the future the Board has an obligation to instruct staff to look at how we want to procure said services and to possible develop a scope of work for an RFP. The goal is to make the process competitive to obtain the best rates possible.

Question: Commissioner Mabon asked (of Jerome Foster) the matter of Andritz Separation, Inc. has come before the Board prior to the Claim being referenced on today’s Claims List (Claim No. 294).

Response: Executive Director Anderson stated Andritz Separation was a Board Approved (July 2022) purchase/installation for New Rollers for the Existing Belt Filters.

Chairman Allen called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Mabon gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 294 – 539 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**4. INFORMATION UPDATES**

**4.1 Plant Superintendent Updates**

Rhonda Anderson, Executive Director, provided the Board with an update:

- The 2024 Combined Sewer Overflow Operation Plan (CSOOP) was submitted on 1/31/2024.
- The OSHA 2023 Regulatory Report to be completed by due date.

**4.2 Construction Activity Updates**

Eric Tonk, GSD Resident Engineer, provided Construction Activity Updates:

PROJECT: 27<sup>TH</sup> & CHASE PUMP STATION BAR SCREEN REPLACEMENT PROJECT

Current Work: Manufacturer is preparing new Bar Screens. There will be more to report after the next Progress Meeting.

**4.3 American Structurepoint, Inc.**

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Force Main Project to possible resume in April 2024.

**4.4 CDM Smith, Inc.**

Matthew Bednarski, CDM Smith’s Client Service Leader, provided the Board with updates:

- No new reportables

**5. DISCUSSION**

Commissioner Mabon asked if/when the Board will resume receiving Compliance Reports.



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**6. REQUEST TO SPEAK**

John Slater  
Ajax Janitorial Supply Co., 3590 Broadway, Gary, IN  
FYI to Board: Recently teamed up with Purchasing Operative of America. Promoting to its customers national contract pricing, yet locally.

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 11:50AM.

ADOPTED BY THE BOARD DURING THE MEETING ON:

02/21/2024

DocuSigned by:  
*William L. Allen*  
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**William L. Allen, President**

DocuSigned by:  
*Maurice G. Mabon*  
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**Maurice G. Mabon, Secretary**

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