



MINUTES OF THE **GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS**
REGULAR MEETING HELD ON **NOVEMBER 20, 2023**

BOARD OF DIRECTORS

DATE: Monday, November 20, 2023
TIME: 11:30AM
LOCATION: Boardroom, GSD|GSWMD

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Daniel F. Vicari, President
Maurice G. Mabon, Vice President
Ola V. Morris, Secretary
Charles W. Jackson, Jr., Member
Darnail Lyles, Member

ABSENT MEMBERS

OTHERS PRESENT

Nick Snow, Attorney - *Harris Law Firm*
Rhonda Anderson, Executive Director
Jerome Foster, Finance Manager

OTHERS ABSENT

-
- I. Call to Order: 11:30AM** by Chairman Vicari
Chairman Vicari began the Meeting with Roll-Call. He then stated prior to the start of the November 20, 2023 Board Meeting, there was NO Executive Session held.



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1. MINUTES

As per the Executive Session and Regular Meeting Minutes of November 6, 2023, Chairman Vicari called for the Board to make a motion for approving the minutes.

Director Morris gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of November 6, 2023, with any/all noted corrections. The motion for approval of the minutes was seconded by Director Jackson and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSWMD's Payroll Earnings for Period Ending: October 9, 2023 through October 22, 2023, in the amount of \$7,503.77.

Overview: Finance Manager Jerome Foster recommended approval of the GSWMD Payroll Earnings Report submitted as Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving Agenda Item 2.1. Director Mabon gave the motion to approve. The motion to Approve GSWMD's Payroll Earnings for Period Ending: October 9, 2023 through October 22, 2023 was seconded by Director Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.2 A Motion to Approve GSWMD Resolution No.: SW23-03, Ratifying the Salaries and Wages for the Employees of the Gary Storm Water Management District for Calendar Year 2022.

Overview: Executive Director Anderson stated the GSWMD Board of Directors previously approved and adopted the Budget and total amount of Salaries and Wages for the GSWMD for calendar year 2022, but a Resolution was not adopted.

Chairman Vicari called for the Board's pleasure with respect to approving GSWMD Agenda Item 2.2. Director Mabon gave the motion to approve. The motion to Approve GSWMD Resolution No.: SW23-04, Ratifying the Salaries and Wages for the Employees of the Gary Storm Water Management District for Calendar Year 2022 was seconded by Director Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.3 A Motion to Approve GSWMD Resolution No.: SW23-04, Ratifying the Salaries and Wages for the Employees of the Gary Storm Water Management District for Calendar Year 2024.

Overview: Executive Director Anderson asked for Agenda Item 2.3 to be deferred.

Chairman Vicari called for the Board's pleasure with respect to DEFERRING GSWMD Agenda Item 2.3. Director Mabon gave the motion to approve DEFERRAL. The motion to DEFER GSWMD Resolution No.: SW23-04, Ratifying the Salaries and Wages for the Employees of the Gary Storm



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Water Management District for Calendar Year 2024 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

Question: Director Mabon asked when will the Budget for 2024 be presented; and if there will be a meeting prior to the Board Meeting for discussion/review.

Response: Finance Manager stated the Budget is to be given to the Board by the next Board Meeting; and there are plans for a meeting where the Managers/Board are planned to be invited.

Response: Chairman Vicari stated the budget can be distributed to the Board prior to the next Board Meeting via email. Cannot come together as that would be a quorum.

Response: Attorney Snow stated a special meeting can be held referencing one (1) agenda item.

Response: Director Lyles suggested GSWMD forming a Budget Committee with two (2) Members to review the budget with Finance Manager.

NEW ITEM: A Motion to Approve Establishing an Annual Budget Committee for Gary Sanitary District and Gary Storm Water Management District, consisting of two (2) Board Members.

Chairman Vicari called for a motion to form an Annual Budget Committee (consisting of two (2) Board Members (for GSD and GSWMD). Director Mabon gave the motion to approve. The motion to approve forming an Annual Budget Committee for GSD and GSWMD was seconded by Director Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.4 A Motion to Approve an Award of Bid to Gary Material Supply, LLC., for the US20 Complete Street Enhancement Project (GSWMD Project No.: SW23-01), in an amount not-to-exceed \$3,212,193.11.

Overview: Executive Director Anderson asked for Agenda Item 2.4 to be deferred.

Question: Director Mabon asked if this Project was tied to a grant/special funding that would be not available if not approved by 12/31/2023.

Response: Chairman Vicari stated that after deferring with Legal, this Project can be revisited for approval at the next Board Meeting.

Chairman Vicari called for the Board’s pleasure with respect to DEFERRING GSWMD Agenda Item 2.4. Director Mabon gave the motion to approve DEFERRAL. The motion to DEFER Awarding a



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Bid to Gary Material Supply LLC for the US20 Complete Street Enhancement Project was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

2.5 A Motion to Approve Task Order No. 5 to the Master Services Agreement by and between Gary Storm Water Management District and Shrewsberry & Associates, LLC., for Phase 3 of GIS Updating, in an amount not-to-exceed \$59,600.00.

Overview: Executive Director Anderson asked Kola Awosika and Shrewsberry & Associates, LLC., to provide an overview.

Kola Awosika stated Shrewsberry & Associates, LLC., has been working at updating and managing the GIS and digitizing all assets as we are attempting to move away from having paper documents. At present, in-house digitizing is unavailable. Task Order No. 5 deals only with Storm Water file updating.

Kwabaena Adu-Sarkodie, P.E., of Shrewsberry & Associates, LLC., stated most of the assets have been loaded into the module.

Question: Chairman Vicari asked how many further Phases would be needed.

Response: Kola Awosika stated that perhaps as one (1) additional Phase may be needed as the work is 75% complete.

Chairman Vicari called for the Board's pleasure with respect to approving GSWMD Agenda Item 2.5. Director Mabon gave the motion to approve. The motion to Approve Task Order No. 5 to the Master Services Agreement by and between Gary Storm Water Management District and Shrewsberry & Associates, LLC., was seconded by Director Jackson and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSWMD Claims Numbers: 188 through 197, in the amount of \$151,485.34

Overview: Finance Manager Foster recommended approval and ratification of the GSWMD Claims.

Question: A question was asked about the recycling cans referenced on the claims list.

Response: Chairman Vicari stated the \$27,000 claim is for Cascade Engineering for the purchase of 96-gallon recycling totes/cans used within the City of Gary. The City of Gary reimbursed GSWMD quarterly for the purchases.

Chairman Vicari called for the Board pleasure with respect to approving Agenda Item 3.1. Director Lyles gave the motion to approve. The motion for approval and ratification of GSWMD Claims Numbers 188 – 197 was seconded by Director Morris and passed/approved.



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The vote: Three (3)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 MS4 Coordinator

Brenda Scott Henry, MS4 Coordinator, was absent - - - no updates provided.

4.2 American Structurepoint, Inc.

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- US 20 Project has a potential start date of April 1, 2024
Director Lyles mentioned a driving hazard that needs to be addressed on Lake Street
Mr. Tucker plans to have the driving hazard addressed with the design team
Mr. Chris Murphy stated funding for this project has been secured via the City of Gary
Common Council and \$3.6M from Indiana Finance Authority.

4.3 Robinson Engineering

Ron Smith, Robinson Engineering, provided the Board with updates:

- Lake County Lake Street Bridge #243:
Winterizing this project to resume in Spring 2024
- City Wide Paving
Almost complete

5. DISCUSSION

Bryan Cossey provided an update for projects he is working on:

- Met with Cintas regarding the contract and how we plan to separate from Cintas.
504 Broadway Opening
- Executive Director Anderson stated first steps have been made with respect to going forward with opening the 504 Customer Service Office - - - with Step 1 being the hiring of more staff (2 new hires) and Step 2 will be for Finance Manager to obtain quotes for the infrastructure items that needs to be purchased.

Todd McCain was called to give an update on projects/activities:

- Met w/Metz Construction with regards to Metz getting employees from the Unions to comply with our Ordinance of hiring locally.
- The next student tour will take place on November 9th

6. REQUEST TO SPEAK

There was no one present to request to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:44PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

11/20/2023

DocuSigned by:

Daniel F. Vicari

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Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

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Ola V. Morris, Secretary

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