



MINUTES OF THE **GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS**
REGULAR MEETING HELD ON **DECEMBER 18, 2023**

BOARD OF DIRECTORS

DATE: Monday, December 18, 2023
TIME: 11:30AM
LOCATION: Boardroom, GSD | GSWMD

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

Maurice G. Mabon, Vice President
 Ola V. Morris, Secretary
 Charles W. Jackson, Jr., Member
 Darnail Lyles, Member

ABSENT MEMBERS

Daniel F. Vicari, President

OTHERS PRESENT

Jewell Harris, Jr., Attorney – *Harris Law Firm*
 Rhonda Anderson, Executive Director
 Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:58AM by Chairman Mabon

Chairman Mabon began the Meeting with Roll-Call. He then stated prior to the start of the December 18, 2023 Board Meeting, there was Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statutes, there were no final votes held during the Executive Session. Chairman Mabon asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.



MINUTES OF THE **GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS**
REGULAR MEETING HELD ON **DECEMBER 18, 2023**

1. MINUTES

As per the Executive Session and Regular Meeting Minutes of December 4, 2023, Chairman Mabon called for the Board to make a motion for approving the minutes.

Director Morris gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of December 18, 2023, with any/all noted corrections. The motion for approval of the minutes was seconded by Director Lyles and passed without dissent.

The vote: Four (4)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSWMD's Payroll Earnings for Period Ending: November 6, 2023 through November 19, 2023, in the amount of \$5,239.77.

Overview: Finance Manager Jerome Foster recommended approval of the GSWMD Payroll Earnings Report submitted as Agenda Item 2.1.

Chairman Vicari called for the Board's pleasure with respect to approving GSWMD Agenda Item 2.1. Director Mabon gave the motion to approve. The motion to Approve GSWMD's Payroll Earnings for Period Ending: October 23, 2023 through November 5, 2023 was seconded by Director Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.2 A Motion to Approve GSWMD Resolution No.: SW23-05, Approving the 2024 Gary Storm Water Management District Budget, Fund 6501.

Overview: Executive Director Anderson stated the Gary Storm Water Management District (GSWMD) has estimated its budget for operating revenues and expenditures for GSWMD Fund (6501) for calendar year 2024 on a departmental line item basis for its operating needs in 2024; and,

Whereas, the total amount of budgeted 2024 revenues is \$2,936,220 and the total amount of budgeted 2024 expenditures is \$2,095,390 and the net revenues are \$513,746; and,

Whereas, the Executive Director and Finance Manager recommends the adoption of said 2024 Budget.

Question: Director Mabon asked if Brenda Scott Henry has any input in the budget submittal/preparation.

Response: Chairman Vicari stated all Department Heads have input/discussions with finance in the budget preparation.



MINUTES OF THE **GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS**
REGULAR MEETING HELD ON **DECEMBER 18, 2023**

Finance Manager Jerome Foster confirmed that he met with the MS4 Coordinator, Brenda Scott Henry in preparing the budget for MS4/Storm Water.

Question: Director Mabon asked how is the ARPA funding reflected in the Stormwater Budget. How are stormwater project granted by GSWMD and the funding is City of Gary related.

Response: Finance Manager Jerome Foster stated the ARPA funding is controlled by the City of Gary’s accountability. GSWMD will only reflect the item as an asset.

Response: Chairman Vicari asked Eric Cender (Consultant of Cender | Dalton Municipal Consulting) to verify if the City of Gary the only authorized recipient of ARPA funds.

Response: Eric Cender stated the City has ARPA Quarterly Reporting requirements with the US Treasury; where they must demonstrate the approved projects are being paid from their (“City”) accounts.

Question: Chairman Vicari asked (of Executive Director Anderson) if the \$585,000 referenced under machinery/equipment is for the purchase of a new vector.

Response: Executive Director Anderson confirmed that amount is for a new vector.

Question: Director Jackson asked how many vectors are in the current inventory.

Response: Collections Manager LaMingo Tomlin stated there are a total of four (4) vectors with (1) 2007 vector unit was traded and (1) 2007 vector had to be repaired in 2023 for approximately \$40,000; same for year 2022

Chairman Vicari called for the Board’s pleasure with respect to approving GSWMD Agenda Item 2.2. Director Mabon gave the motion to approve. The motion to Approve GSWMD Resolution No.: SW23-05, Approving the 2024 Gary Storm Water Management District Budget, Fund 6501 was seconded by Director Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.3 A Motion to Approve GSWMD Resolution No.: SW23-06, Approving the Salaries and Wages for the Employees of the Gary Storm Water Management District for Calendar Year 2024.

Overview: Executive Director Anderson stated the Gary Storm Water Management District (GSWMD) Board of Directors (Board) approves and adopts the Budget and total amount of salaries and wages for the GSWMD for the calendar year 2024, and



MINUTES OF THE **GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS**
REGULAR MEETING HELD ON **DECEMBER 18, 2023**

Whereas, the Salary and Wage Schedules for the officers and employees of GSWMD is attached hereto, and made a part hereof, and marked for purposes of identification as “Gary Storm Water Management District 2024 Salaries & Wages”, and

Whereas, the Executive Director and Finance Manager recommend that the Board approves the salaries and wages approved for the year 2024.

Chairman Vicari called for the Board’s pleasure with respect to approving GSWMD Agenda Item 2.3. Director Mabon gave the motion to approve. The motion to Approve GSWMD Resolution No.: SW23-06, Approving the Salaries and Wages for the Employees of the Gary Storm Water Management District for Calendar Year 2024 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.4 A Motion to Approve GSWMD Resolution No.: SW23-07, Ratifying the Merit Pay Distribution for the Employees of the Gary Storm Water Management District for Calendar Year 2022.

Overview: Executive Director Anderson stated the Management of Gary Stormwater Management District (GWSMD) previously reviewed employee performance for the calendar year 2022, and calculated an appropriate amount of merit pay based on the District’s policy, but due to inadvertence and excusable neglect of staff, the Board of Directors did not adopt a Resolution setting forth the specific amounts that were to be paid; and

Whereas attached hereto is the policy detailing the formula for calculating the amount to distribute, and the schedule of merit pay actually paid by GWSMD for its employees and officials during the calendar year 2022 titled Merit Pay 2022 – Gary Stormwater Management District; and

Whereas the Executive Director and Finance Manager recommend that the Board ratify the Merit based amounts for the year 2022.

Chairman Vicari called for the Board’s pleasure with respect to approving GSWMD Agenda Item 2.4. Director Mabon gave the motion to approve. The motion to Approve GSWMD Resolution No.: SW23-07, Ratifying the Merit Pay Distribution for the Employees of the Gary Storm Water Management District for Calendar Year 2022 was seconded by Commissioner Jackson and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSWMD Claims Numbers: 204 through 214, in the amount of \$59,801.85

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSWMD Claims.



MINUTES OF THE **GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS**
REGULAR MEETING HELD ON **DECEMBER 18, 2023**

Chairman Vicari called for the Board pleasure with respect to approving GSWMD Agenda Item 3.1. Director Mabon gave the motion to approve. The motion for approval and ratification of GSWMD Claims Numbers 204 - 214 was seconded by Director Jackson and passed/approved.
The vote: Four (4)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 MS4 Coordinator

Brenda Scott Henry, MS4 Coordinator, was absent - - - no updates provided.

4.2 American Structurepoint, Inc.

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Paving of Lake Street should happen at the end of the week

4.3 Robinson Engineering

Ron Smith, Robinson Engineering, provided the Board with updates:

- 6th Place Project:
Awaiting approval of the revised plans
Hope to have a bid date ready prior to the year's end
- Lake County Lake Street Bridge #243:
Winterizing this project to resume in Spring 2024
- City Wide Paving
99% complete

5. DISCUSSION

Director Mabon suggested a meeting to be held with the incoming administration to discuss salary supplemental budgets.

6. REQUEST TO SPEAK

There was no one present to request to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 12:18PM.



MINUTES OF THE GARY STORMWATER MANAGEMENT DISTRICT BOARD OF DIRECTORS
REGULAR MEETING HELD ON **DECEMBER 18, 2023**

ADOPTED BY THE BOARD DURING THE MEETING ON:

12/18/2023

DocuSigned by:

Daniel F. Vicari

7F24728A99F4482...

Daniel F. Vicari, President

DocuSigned by:

Ola V. Morris

7F24728A99F4482...

Ola V. Morris, Secretary

BOARD OF DIRECTORS

Daniel F. Vicari, President

Maurice G. Mabon, Vice-President

Ola V. Morris, Secretary

Charles W. Jackson, Jr., Member

Darnail Lyles, Member