



MINUTES OF THE EXECUTIVE SESSION FOR
GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
HELD ON FEBRUARY 21, 2024

There was no Executive Session held prior to the start of the February 21, 2024 GSD Board Meeting.



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON **FEBRUARY 21, 2024**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, February 21, 2024
TIME: 11:00AM, cst
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

William L. Allen, President
Ola V. Morris, Vice President
Darnail Lyles, Member
William Cook, Member

ABSENT MEMBERS

Maurice G. Mabon, Secretary/Treasurer

OTHERS PRESENT

Jewell Harris, Jr., Attorney - *Harris Law Firm*
Rhonda Anderson, Executive Director
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 11:23AM by Chairman Allen

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the February 21, 2024 Board Meeting, there was NO Executive Session.

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1. MINUTES

Commissioner Cook gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of February 5, 2024, with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Morris and passed without dissent.

The vote: Four (4)-Ayes / Zero (0)-No

2. NEW BUSINESS

2.1 A Motion to Approve GSD's Payroll Earnings for Period Ending: January 15, 2024 through January 28, 2024, in the amount of \$268,603.89.

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Lyles gave the motion to approve. The motion to Approve and Ratify GSD's Payroll Earnings for Period Ending: January 15, 2024 through January 28, 2024 was seconded by Commissioner Cook and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.2 A Motion to Approve an Award of Bid to LGS Plumbing for the Sanitary Sewer Repair at the vicinity of 3648 Jackson Street, in an amount not-to-exceed \$36,900.00.

Overview: Executive Director Anderson recommended approval of GSD Agenda Item 2.2.

Engineering Department requested quotes for a sanitary sewer repair as the existing sewer has lost its structural integrity and collapsed, thereby causing infiltration of groundwater.

The repair work comprises of the removal and replacement of the existing 12-inch diameter pipe with 12-inch diameter PVC SDR35±45-linear feet starting 60 feet south of Manhole No. 143; going south towards M...



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2.3 A Motion to Approve the Destruction of Nonpermanent GSD Records consisting of 104 Boxes in compliance with Special Districts and General Retention Schedules (State of Indiana Form 44905).

Executive Director Anderson asked Records Supervisor Tanya Cousins to provide an overview.

Overview: Records Supervisor Tanya Cousins stated the 104 Boxes of records to be destroyed are claims, cashier receipts and non-records (i.e.: adjustments, pay-off quotes and reference materials/copied records).

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Lyles gave the motion to approve. The motion to Approve the Destruction of Nonpermanent GSD Records consisting of 104 Boxes was seconded by Commissioner Cook and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.4 A Motion to Approve Repairs to the Terex Crane w/Alta Equipment Co., in an amount not-to-exceed \$39,107.53.

Overview: Executive Director Anderson stated the crane is used to pull pumps within the plant and at lift stations. The crane is 21 years old and must undergo a yearly inspection. A new crane would cost approximately \$500,000.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Lyles gave the motion to approve. The motion to Approve Repairs to the Terex Crane w/Alta Equipment Co. was seconded by Commissioner Cook and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSD Claims Numbers: 540 through 618, in the amount of \$916,099.36

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD

Chairman Allen called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 540 - 618 was seconded by Commissioner Cook and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 Plant Superintendent Updates

Rhonda Anderson, Executive Director, provided the Board with an update:

- Gave Kudos to Kara Burns (Human Resources Manager) and the Wellness Team for the February Lunch & Learn (Topic: Cardiovascular Health, Speaker: Dr. Mihas Kodencherry, MD.)



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- Tim Alston represented GSD at the Black Labor Event (West Side High School)
- NWIOA's February Meeting will be held on February 22nd, East Chicago, IN
- Working on the Semi-Annual Consent Decree Progress Report – due March 1, 2024
- RAS Flow Display Monitors were repaired

4.2 Construction Activity Updates

Eric Tonk, GSD Resident Engineer, provided Construction Activity Updates:

PROJECT: LAKE STREET RECONSTRUCTION PROJECT

Current Work: Grimmer Construction is currently setting up detoured routes (road closed from Burch to Hemlock)

PROJECT: 27TH & CHASE PUMP STATION BAR SCREEN REPLACEMENT PROJECT

Current Work: Bar Screens to be delivered to site by the end of March.

Question: Commissioner Lyles asked if there is a uniform re-start date for constructions projects.

Response: Eric Tonk stated there is no uniform re-start date. Resuming projects start dates are coordinated with the Engineers.

4.3 American Structurepoint, Inc.

John Tucker, American Structurepoint, Inc., (ASI) provided the Board with updates:

- Force Main Project to possible resume in April 2024.

4.4 CDM Smith, Inc.

Matthew Bednarski, CDM Smith's Client Service Leader, was absent. No updates provided.

ADDITIONAL REPORT from GSD Employee Ragen Hatcher - -

Gave an overview of position details:

- *Job Title is Director of Strategic Project & Internal Compliance*
 - *Position entails reviewing GSD's existing processes and procedures, contracts and agreements to look for inefficiencies and ways GSD can save money or increase revenues; and ways to lower costs for the Citizens of Gary, Indiana.*
 - *Currently reviewing Financial Data, Human Resources Data and Equipment Data*
 - *Said position is part of the City of Gary's Department of Special Projects; which employees two (2) people- Ragen Hatcher and Rachelle Morgan Ceasar (who has 20+ years in City Government). The position reports directly to the Mayor, yet will respect and adhere to the GSD Chain of Command*



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- *The plan is to start within GSD and go forth around the City of Gary Departments*
- *Qualifications*
 - *Holds Undergrad Degree in Economics*
 - *Holds Masters Degree of Finance*
 - *Holds Masters Degree of Business & Administration*
 - *Holds Law Degree – practicing Attorney*
 - *Holds Certification in Project Management*
- *GSD Agreements*
 - *The startup process within GSD pertains to Agreements/Contracts pertaining to the 66-2/3 local/minority participation; and holding the contractor accountable with language relative to accessing fines when non-adherence is the issue.*
 - *With the money accessed by fines, hiring and training could be done*
 - *Reviewing previous Agreements and RFPs and making changes/updates.*
 - *All changes will be forwarded to the GSD Board for review/approval prior to changes being implemented*
- *Contract Communities*
 - *Working to update the Contract Communities Agreements (all dated to 1980s; w/addendums)*
 - *Working on Contract Community Agreement for Calumet Township as they will come online with GSD (date: tbd). Currently working to calculate what the amount should be*

5. DISCUSSION

There were no discussion items.

6. REQUEST TO SPEAK

There were no requests to speak.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 11:51AM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

03/04/2024

DocuSigned by:

William L. Allen

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William L. Allen, President

DocuSigned by:

Maurice G. Mabon

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Maurice G. Mabon, Secretary

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