



OFFICIAL REQUEST FOR QUALIFICATIONS FOR LONG TERM CONTROL PLAN (LTCP)

The Gary Sanitary District Board of Commissioners is soliciting responses to a “REQUEST FOR QUALIFICATIONS” (RFQ) for its Long-Term Control Plan (LTCP). The LTCP is focusing on the reduction of Combined Sewer Overflows (CSOs) for the Gary Sanitary District (GSD).

Scope of Work:

The selected engineering firm will be responsible for developing a comprehensive Long-Term Control Plan aimed at reducing overflows from the sanitary sewer system within the GSD service area. The plan should address the following key objectives:

1. **Assessment of Existing Infrastructure:** Conduct a thorough evaluation of the existing sanitary sewer system, including sewer lines, pump stations, treatment facilities, and other relevant infrastructure. Provide a list of your firm's key role members and their level of involvement for the project.
2. **Overflow Identification and Analysis:** Identify locations and causes of sanitary sewer overflows (SSOs) within the GSD service area. Perform hydraulic modeling and analysis to understand the factors contributing to overflows.
3. **Development of Control Measures:** Develop a range of control measures and strategies to mitigate SSOs, including sewer rehabilitation, infrastructure upgrades, green infrastructure implementation, and operational improvements.
4. **Cost Estimation:** Prepare detailed cost estimates for the implementation of proposed control measures, including capital costs, operation and maintenance expenses, and lifecycle costs.
5. **Implementation Plan:** Develop a phased implementation plan outlining the sequence and timeline for implementing the recommended control measures, considering factors such as funding availability, regulatory requirements, and stakeholder priorities.
6. **Public Engagement:** Facilitate public engagement and stakeholder outreach throughout the LTCP development process, including public meetings, workshops, and information sessions to solicit input and feedback.

Selection Process:

Qualifications will be evaluated based on criteria including the firm's experience and qualifications, project approach, relevant experience, and financial stability. Shortlisted firms may be invited to participate in interviews or presentations.

RFQ responses must be submitted in the format outlined in the following guidelines.

Each RFQ response will be reviewed to determine if it is complete prior to actual evaluation. Owner may request an oral interview from one or more potential Providers to address specific issues. The interview will allow the potential Providers under consideration to clarify the specific points of their response to the RFQ. The Gary Sanitary District



reserves the right to reject any and all RFQ responses and to be the sole judge of the value and merit of the RFQ responses offered. **Please provide six (6) copies of the response to this RFQ request bound and tabbed.**

RESPONSE CONTENT AND FORMAT GUIDELINES

Cover Page

Identify the **name** of the company, **address** of the company and that the document is in response to the **Gary Sanitary District, Indiana Request for Qualifications from Engineering Firms to provide “Long Term Control Plan” services.**

Table of Contents

Responses shall include a Table of Contents properly indicating the section and page numbers of the information included.

Executive Summary

Responses shall include concise abstract of no more than (2) pages, providing an overview of the Provider’s qualifications and experience related to Long Term Control Plan services focusing on the reduction of Combined Sewer Overflows (CSOs).

Company Background & Qualifications

- a) Provide a history of the Provider with a statement about company mission, vision, and values.
- b) Include the following information on the Provider
 - i) Name of Company
 - ii) Address
 - iii) Telephone Number
 - iv) Fax Number
 - v) Contact Person for this Project
- c) Firm Profile: Provide an overview of the firm's history, experience, and relevant qualifications.
- d) Project Team: Identify key personnel who will be involved in the project, including their qualifications and experience.
- e) Project Approach: Outline the firm's approach to developing the LTCP, including methodologies, tools, and strategies.
- f) Relevant Experience: Provide examples of similar LTCP projects completed by the firm, including project descriptions, outcomes, and client references.



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- g) **Certifications and Licenses:** Provide documentation of relevant certifications, licenses, and professional affiliations. Licenses must include State of Indiana Professional Engineer’s License.
 - h) **Financial Stability:** Provide evidence of the firm's financial stability and capacity to undertake the project.

Contact Information:

For inquiries and submissions, please contact:
Kola Awosika, P.E.
Director of Engineering
kawosika@garysan.com

Submission Deadline:

Qualifications packages must be submitted no later than May 6, 2024 at 4pm. Late submissions will not be considered.

Responses to the RFQ should be addressed to the following:

Gary Sanitary District Board of Commissioners C/O
The Gary Sanitary District
3600 West Third Avenue
Gary, Indiana 46406

ATTENTION: Brenda Scott Henry, Interim Executive Director of GSD Administration and Stormwater RE Response to RFQ for “Long Term Control Plan”