



Executive Director

The Gary Sanitary District (“GSD”) currently has an opening for the position of Executive Director. The Executive Director is a full-time and senior position at GSD, reporting directly to its Board of Commissioners. With the oversight of the Board of Commissioners, the Executive Director is accountable for fulfilling all initiatives and programs approved by the Board of Commissioners, as well as fulfilling the GSD’s mission of providing current and future customers with cost-effective, reliable sanitary sewer service, and protecting the public health and the environment of the City of Gary. The Executive Director is primarily responsible for long-range planning, developing top-level business strategies, overseeing a technical operations management team, and coordinating with the City’s Mayoral administration in its efforts to provide efficient and effective services to the City’s residents and GSD’s contract communities.

The role involves managing the Wastewater Treatment Plant (“WWTP”) and combined Waste Water collection system functions, maintenance and other activities to protect the health and safety of citizens and the environment. This includes providing leadership, direction, and guidance to ensure effective wastewater treatment and compliance with State and Federal environmental and water quality regulations, including Federal Consent Decree, and City policies, procedures, and goals. The responsibilities also include managing regulatory agency reporting, including to U.S. Environmental Protection Agency and the Indiana Department of Environmental Management; responding to critical incidents, and taking command when appropriate; coordinating plans, and resolving issues with other state and regional agencies. Additionally, the role involves supporting the relationship between the City, GSD Customers, and the general public through courteous and cooperative customer service when interacting with citizens, visitors, and City Staff; promoting the City's goals, mission, vision, values, and compliance with all city policies and procedures. The role also involves seeking grants from federal and state funders, as well as private foundations, to ensure compliance with regulatory requirements, to modernize the WWTP and collection systems, and to provide efficient, effective service to the public. Confidentiality of work-related issues and City information must be maintained, and other duties may be required or assigned.

Candidates for this role must have a Master’s Degree in Management or Business Administration, with additional coursework in Environmental Science/Sustainability preferred. Additionally, candidates should have at least five (5) years of progressively responsible experience in Government or Municipal utility operations, including at least two (2) years of supervisory experience over a workforce similar in size to GSD. Alternatively, an acceptable combination of education, training, and experience will be considered. The salary for this position will be commensurate with experience, and we offer an excellent benefits package that includes medical

insurance, a robust retirement plan, paid holidays, generous vacation time, and sick leave. We believe in taking care of our team so they can focus on their essential work.

To apply, qualified candidates should submit a resume and cover letter to the GSD Board of Commissioners by email to kara@garysan.com.

GSD is an equal opportunity employer and does not discriminate against candidates or employees because of disability, sex, race, gender identity, sexual orientation, religion, national origin, age, or any other protected status under the law. Reasonable accommodation will be made to enable candidates and employees with disabilities to perform the essential functions of their job, absent undue hardship to GSD.

Gary Sanitary District
3600 West 3rd Avenue
Gary, IN 46406

For more information, including a complete job description, go to www.garysanitary.com