



MINUTES OF THE GARY SANITARY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON **DECEMBER 2, 2024**

**.BOARD OF COMMISSIONERS MEETING**

**DATE:** Monday, December 2, 2024  
**TIME:** 12:00PM, cst  
**LOCATION:** GSD, Boardroom

**TYPE:** Regular Meeting  
**NOTICE PROVIDED IN ADVANCE:** YES  
**QUORUM:** YES

**BOARD MEMBERS PRESENT**

William Allen, President  
Ola V. Morris, Vice President  
Maurice G. Mabon, Secretary  
Darnail Lyles, Member  
Willie Cook, Member

**ABSENT MEMBERS**

**OTHERS PRESENT**

Jewell Harris, Jr., Attorney – *Harris Law Firm*  
Brenda Scott-Henry, Interim Executive Director  
Jerome Foster, Finance Manager

**OTHERS ABSENT**

**I. Call to Order: 1:12PM** by Chairman Allen

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the December 2, 2024 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statues, there were no final votes held during the Executive Session. Chairman Allen asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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**1. MINUTES**

Commission Mabon gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of November 18, 2024 with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Cook and passed without dissent.

The vote: Five (5)-Ayes / Zero (0)-No

**2. NEW BUSINESS**

**2.1 A Motion to Approve GSD’s Payroll Earnings for Period Ending: November 4, 2024 through November 17, 2024, in the amount of \$268,117.15.**

Overview: Finance Manager Jerome Foster recommended approval of the GSD Payroll Earnings Report submitted as GSD Agenda Item 2.1.

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve and Ratify GSD’s Payroll Earnings for Period Ending: November 4, 2024 through November 17, 2024 was seconded by Commissioner Lyles and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**2.2 A Motion to Approve GSD Resolution No.: SD24-07, Approving the Write-Off of Aged Uncollectible Wastewater Accounts.**

Overview: Attorney Harris stated the most recent available audit report issued by SBOA found that GSD did not fulfill its responsibility to collect amounts owed to GSD from various customers for wastewater charges and that no further action had been taken by GSD to either collect the unpaid fees or write off the amounts. Approving the Resolution demonstrates action taken for audit purposes as well as facilitating the proper functionality in the billing system to calculate sewer liens.

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-07, Approving the Write-Off of Aged Uncollectible Wastewater Accounts was seconded by Commissioner Mabon and passed/approved.

The vote: Five (5)-Ayes / Zero (0)-No

**3. CLAIMS**

**3.1 GSD Claims Numbers: 2655 through 2739, in the amount of \$1,244,914.04**

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.



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Chairman Allen called for the Board pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion for approval and ratification of GSD Claims Numbers 2655 – 2739 was seconded by Commissioner Mabon and passed/approved. The vote: Five (5)-Ayes / Zero (0)-No

**4. INFORMATION UPDATES**

**4.1 Plant Operations Updates**

Kola Awosika, Director of Engineering / Interim Director of Operations – No new updates.

**4.2 Construction Activity Updates**

Jabez Anderson, GSD Assistant Manager of Engineering, provided Construction Activity Updates:

PROJECT: US HWY 20 COMPLETE STREET PROJECT

Current Work: Finalize property acquisition. IAW was sent NTP to begin their relocation.

Planned Work: Utility relocation.

PROJECT: 27TH AND CHASE PUMP STATION FORCE MAIN REPLACE, PH 2 PROJECT

Current Work: All work has been completed.

Planned Work: Final completion process.

PROJECT: LAKE STREET DRAINAGE IMPROVEMENTS AND ROAD RECONSTRUCTION

Current Work: Paving intermediate lift between Hemlock and Forest. Backfilling areas from structural work

Planned Work: Continue with installation of paving north of Birch Avenue. Paving the intersection of 3rd Avenue and Lake Street. Paving, grading, and concrete work of the area north of Forest. Site preparation for the winter, to include straw and other BMPs. Site restoration and final road work set for the spring.

**4.3 American Structurepoint, Inc.**

Jim Czarnik, American Structurepoint, Inc., (ASI) provided the Board with project updates.

**5. DISCUSSION**

Attorney Harris stated a Resolution will be prepared for approval at the December 16, 2024 Board Meeting to authorize the payment of Merit Pay to the GSD Board Members.

**6. REQUEST TO SPEAK**

There was no one present requesting to speak.

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 1:26 PM.



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**ADOPTED BY THE BOARD DURING THE MEETING ON:**

12/16/2024

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*William L. Allen*

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**William L. Allen, President**

DocuSigned by:

*Maurice G. Mabon*

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**Maurice G. Mabon, Secretary**

**BOARD OF COMMISSIONERS**

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Ola V. Morris, Vice-President  
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