



MINUTES OF THE **GARY SANITARY DISTRICT BOARD OF COMMISSIONERS**
REGULAR MEETING HELD ON **DECEMBER 16, 2024**

BOARD OF COMMISSIONERS MEETING

DATE: Monday, December 2, 2024
TIME: 12:00PM, cst
LOCATION: GSD, Boardroom

TYPE: Regular Meeting
NOTICE PROVIDED IN ADVANCE: YES
QUORUM: YES

BOARD MEMBERS PRESENT

William Allen, President
Ola V. Morris, Vice President
Maurice G. Mabon, Secretary
Darnail Lyles, Member

ABSENT MEMBERS

Willie Cook, Member

OTHERS PRESENT

Mayor Eddie D. Melton
Carla Morgan, City of Gary Corporation Counsel
Ragen Hatcher, City of Gary
Jewell Harris, Jr., Attorney – *Harris Law Firm*
Brenda Scott-Henry, Interim Executive Director
Jerome Foster, Finance Manager

OTHERS ABSENT

I. Call to Order: 1:00PM by Chairman Allen

Chairman Allen began the Meeting with the Pledge of Allegiance followed by Roll-Call. He then stated prior to the start of the December 16, 2024 Board Meeting, there was an Executive Session held and there was nothing discussed in Executive Session that was not indicated on the Posted Notice of the Executive Session; and being in compliance with Indiana Statues, there were no final votes held during the Executive Session. Chairman Allen asked if any Board member dissented to the certification. Hearing none, he proceeded with the meeting.

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1. MINUTES

- 1.1 Commission Mabon gave the motion to approve/accept the Executive Session and Regular Meeting Minutes of December 2, 2024 with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Morris and passed without dissent.
 The vote: Four (4)-Ayes / Zero (o)-No
- 1.2 Commission Mabon gave the motion to approve/accept the Special Executive Session Meeting Minutes of December 10, 2024 with any/all noted corrections. The motion for approval of the minutes was seconded by Commissioner Morris and passed without dissent.
 The vote: Four (4)-Ayes / Zero (o)-No

2. NEW BUSINESS

- 2.1 **A Motion to Approve GSD's Payroll Earnings for Period Ending: November 18, 2024 through December 1, 2024, in the amount of \$276,995.64.**
 Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.1. Commissioner Mabon gave the motion to approve. The motion to Approve and Ratify GSD's Payroll Earnings for Period Ending: November 4, 2024 through November 17, 2024 was seconded by Commissioner Lyles and passed/approved.
 The vote: Four (4)-Ayes / Zero (o)-No
- 2.2 **A Motion to Approve GSD's Incentive Payroll Earnings, in the amount of \$313,600.00.**
 Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.2. Commissioner Mabon gave the motion to approve. The motion to Approve GSD's Incentive Payroll Earnings was seconded by Commissioner Lyles and passed/approved.
 The vote: Four (4)-Ayes / Zero (o)-No
- 2.3 **A Motion to Approve GSD Resolution No.: SD24-o8, Approving a Memorandum of Understanding by and between Gary Sanitary District and the City of Gary for Payment of a Matching Funds Contribution for Replacement of the Chase Street Force Main.**
 Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 2.3. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-o8, Approving a Memorandum of Understanding by and between Gary Sanitary District and the City of Gary for Payment of a Matching Funds Contribution for Replacement of the Chase Street Force Main was seconded by Commissioner Mabon and passed/approved.
 The vote: Four (4)-Ayes / Zero (o)-No



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- 2.4 **A Motion to Approve GSD Resolution No.: SD24-09, Approving Merit Pay by Gary Sanitary District to Members of the Gary Sanitary District Board of Commissioners.**
 Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.4. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-09, Approving Merit Pay by Gary Sanitary District to Members of the Gary Sanitary District Board of Commissioners was seconded by Commissioner Morris and passed/approved.
 The vote: Three (3)-Ayes / One (1)-Abstention
- 2.5 **A Motion to Approve GSD Resolution No.: SD24-10, Approving a Request by the City of Gary for Payment of Stipends by Gary Sanitary District to Certain City of Gary Employees.**
 Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.5. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-10, Approving a Request by the City of Gary for Payment of Stipends by Gary Sanitary District to Certain City of Gary Employees was seconded by Commissioner Lyles and passed/approved.
 The vote: Four (4)-Ayes / Zero (0)-No
- 2.6 **A Motion to Approve GSD Resolution No.: SD24-11, Amending Resolution No.: SD23-17 Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District for the 2024 Calendar Year.**
 Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.6. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-11, Amending Resolution No.: SD23-17 Ratifying the Salaries and Wages for the Employees of Gary Sanitary District for Calendar Year 2024 was seconded by Commissioner Mabon and passed/approved.
 The vote: Four (4)-Ayes / Zero (0)-No
- 2.7 **A Motion to Approve GSD Resolution No.: SD24-12, Approving the 2025 Operating Budget for the WWTP Operating Fund 6201 for the Gary Sanitary District.**
 Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.7. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-12, Approving the 2025 Operating Budget for the WWTP Operating Fund 6201 for the Gary Sanitary District was seconded by Commissioner Morris and passed/approved.
 The vote: Four (4)-Ayes / Zero (0)-No
- 2.8 **A Motion to Approve GSD Resolution No.:SD-13, Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District in Year 2025.**



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Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.8. Commissioner Mabon gave the motion to approve. The motion to Approve GSD Resolution No.: SD24-13, Ratifying the Salaries and Wages for the Employees of the Gary Sanitary District in Year 2025.was seconded by Commissioner Lyles and passed/approved.

The vote: Four (4)-Ayes / Zero (o)-No

2.9 **A Motion to Approve an Interim Services Agreement by and between Gary Sanitary District and Republic Services for Solid Waste and Yard Waste Collection and Disposal (effective 01/01/25 - 12/31/25).**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.9. Commissioner Lyles gave the motion to approve. The motion to Approve an Interim Services Agreement by and between Gary Sanitary District and Republic Services for Solid Waste and Yard Waste Collection and Disposal (effective 01/01/25-12/31/25) was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (o)-No

2.10 **A Motion to Approve a Professional Services Contract by and between Gary Sanitary District and DDS Security, LLC. for Professional Security Services in Year 2025.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.10. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Contract by and between Gary Sanitary District and DDS Security, LLC., for Professional Security Services in Year 2025 was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (o)-No

2.11 **A Motion to Approve a Professional Services Contract by and between Gary Sanitary District and Hub International Midwest Limited for Employee Benefits and Resources in Year 2025.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.11. Commissioner Lyles gave the motion to approve. The motion to Approve a Professional Services Contract by and between Gary Sanitary District and Hub International Midwest Limited for Employee Benefits and Resources in Year 2025 was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (o)-No

2.12 **A Motion to Approve Addendum No. 1 to the Master Services Agreement by and between Gary Sanitary District and Robinson Engineering, LTD. for Engineering Services in Year 2025.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.12. Commissioner Lyles gave the motion to approve. The motion to Approve Addendum



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No. 1 to the Master Services Agreement by and between Gary Sanitary District and Robinson Engineering, LTD., for Engineering Services in Year 2025 was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.13 **A Motion to Approve Amendment No.: 13 to the Master Services Agreement by and between Gary Sanitary District and American Structurepoint, Inc., for On-Call Professional Engineering Services in Year 2025.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.13. Commissioner Lyles gave the motion to approve. The motion to Approve Amendment No.: 13 to the Master Services Agreement by and between Gary Sanitary District and American Structurepoint, Inc., for On-Call Professional Engineering Services in Year 2025 was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.14 **A Motion to Approve Task Order No.: 1 to the Master Services Agreement by and between Gary Sanitary District and Commonwealth Engineers, Inc., for Engineering Services in Year 2025.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.14. Commissioner Lyles gave the motion to approve. The motion to Approve Task Order No. 1 to the Master Services Agreement by and between Gary Sanitary District and Commonwealth Engineers, Inc., for Engineering Services in Year 2025 was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.15 **A Motion to Approve an Award of Bid to Metz Sewer Plumbing and Pumping, LLC. for the Emergency Point Repair and CIPP Lining-Alternate No. 2 for the Sanitary Sewer at the vicinity of 4427 Kentucky Street, in an amount not-to-exceed \$92,800.00.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.15. Commissioner Lyles gave the motion to approve. The motion to Approve an Award of Bid to Metz Sewer Plumbing and Pumping, LLC., for the Emergency Point Repair and CIPP Lining-Alternate No. 2 for the Sanitary Sewer at the vicinity of 4427 Kentucky Street was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

2.16 **A Motion to Approve a Professional Services Contract by and between Gary Sanitary District and Comer Capital for Financial Consulting Services for Year 2025.**

Chairman Allen called for the Board’s pleasure with respect to approving GSD Agenda Item 2.16. Commissioner Mabon gave the motion to approve. The motion to Approve a



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Professional Services Contract by and between Gary Sanitary District and Comer Capital for Financial Consulting Services for Year 2025 was seconded by Commissioner Lyles and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

3. CLAIMS

3.1 GSD Claims Nos.: 2740 through 2793, in the amount of \$340,155.85

Overview: Finance Manager Jerome Foster recommended approval and ratification of the GSD Claims.

Chairman Allen called for the Board's pleasure with respect to approving GSD Agenda Item 3.1. Commissioner Lyles gave the motion to approve. The motion to Approve GSD Claims Nos.: 2740 through 2793 was seconded by Commissioner Mabon and passed/approved.

The vote: Four (4)-Ayes / Zero (0)-No

4. INFORMATION UPDATES

4.1 Construction Activities -

Jabez Anderson, Assistant Manager of Engineering gave an overview of GSD Construction Activities.

4.2 American Structurepoint -

Jim Czarnik, ASI Technical Director, gave an overview of GSD Project Activities.

5. DISCUSSION

6. REQUEST TO SPEAK

Mr. and Mrs. Laverne Sanders, property owner of 359 McKinley Street. Requested resolution on the matter of there being a large outstanding sewer bill for the referenced vacant property.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 1:54PM.



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ADOPTED BY THE BOARD DURING THE MEETING ON:

01/10/2025

DocuSigned by:

William L. Allen

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BOARD OF COMMISSIONERS

William L. Allen, President
Ola V. Morris, Vice-President
Maurice G. Mabon, Secretary
Willie Cook, Member

PRESIDENT

DocuSigned by:

Maurice G. Mabon

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SECRETARY